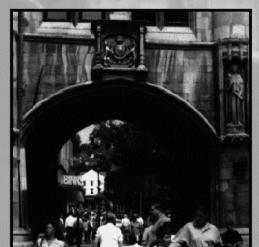


CITY OF
Lincoln
COUNCIL

Council Summons



For the meeting to be held on
Tuesday, 26 February 2019

Council Summons

This page is intentionally blank.

CITY OF LINCOLN COUNCIL

Sir/Madam,

You are hereby summoned to attend the meeting of the COUNCIL of the City of Lincoln to be held at The Guildhall on Tuesday, 26 February 2019 at 6.30 pm.



Chief Executive and Town Clerk

Angela Andrews

A G E N D A

| SECTION A | Page(s) |
|--|----------------|
| 1. Confirmation of Minutes - 22 January 2019 | 5 - 12 |
| 2. Declarations of Interest | |
| Please note that, in accordance with the Members' Code of Conduct, when declaring interests members must disclose the existence and nature of the interest, and whether it is a disclosable pecuniary interest (DPI) or personal and/or pecuniary. | |
| 3. Receive Any Questions under Council Procedure Rule 11 from Members of the Public and Provide Answers thereon | |
| 4. Receive Any Questions under Council Procedure Rule 12 from Members and Provide Answers thereon | |
| 5. Receive Reports under Council Procedure Rule 2 (vi) from Members | |
| (a) Report by Councillor Donald Nannestad - Portfolio Holder for Quality Housing | 13 - 24 |
| (b) Report by Councillor Naomi Tweddle - Chair of the Equality and Diversity Group | 25 - 28 |
| (c) Report by Councillor Sue Burke - Sustainability Advocate | 29 - 40 |
| 6. To Consider the Following Recommendations of the Executive and Committees of the Council | |
| (a) Council Tax Base 2019/20 | 41 - 46 |
| (b) Council House and Garage Rents 2019/20 | 47 - 52 |

Present: Councillor Keith Weaver (*in the Chair*),
Councillor Biff Bean, Councillor Bill Bilton, Councillor Alan Briggs, Councillor Kathleen Brothwell, Councillor Chris Burke, Councillor Sue Burke, Councillor Bob Bushell, Councillor Thomas Dyer, Councillor Geoff Ellis, Councillor Jim Hanrahan, Councillor Gary Hewson, Councillor Ronald Hills, Councillor Jackie Kirk, Councillor Laura McWilliams, Councillor Ric Metcalfe, Councillor Neil Murray, Councillor Donald Nannestad, Councillor Lucinda Preston, Councillor Christopher Reid, Councillor Fay Smith, Councillor Hilton Spratt, Councillor Edmund Strengiel, Councillor Ralph Toofany, Councillor Naomi Twedde, Councillor Pat Vaughan and Councillor Loraine Woolley

Apologies for Absence: Councillor Yvonne Bodger, Councillor Gill Clayton-Hewson, Councillor Andy Kerry, Councillor Rosanne Kirk and Councillor Adrianna McNulty

38. Mayor Announcements

The Mayor reported with sadness that the City of Lincoln Sheriff, Roy South, had very suddenly passed away. Members stood for a moment of silence in his memory and were given the opportunity to pay tribute.

It was also report that Councillor Rosie Kirk’s mother had recently passed away. Council conveyed its best wishes to her and her family.

39. Confirmation of Minutes - 4 December 2018

RESOLVED that the minutes of the meeting held on 4 December 2018 be confirmed, subject to the amendment of a typographical error under item 34(a) where reference to £1 billion should read £100 billion.

40. Declarations of Interest

No declarations of interest were received.

41. Receive Any Questions under Council Procedure Rule 11 from Members of the Public and Provide Answers thereon

No questions were received.

42. Receive Any Questions under Council Procedure Rule 12 from Members and Provide Answers thereon

Councillor Ronald Hills asked the following question to the Portfolio Holder for Remarkable Place:

“Can the Portfolio Holder tell me which children’s playgrounds are currently closed, with access denied by padlocks and chains, and the dates that this action was approved?”

Councillor Fay Smith, Portfolio Holder for Remarkable Place, responded and confirmed that decisions had been taken to close children's play areas at the Lawn on 17 November 2018 and Hartsholme Country Park on 20 November 2018 for health and safety reasons.

Councillor Ronald Hills understood that, in relation to the play area at Hartsholme Country Park, the play area had been resurfaced three times and was still not repaired properly. He was unsure where the Council would stand in this respect with people still using these facilities despite notices stating that they were closed. In understanding that the play areas would not be re-opened until the Easter Councillor Hills asked, as a supplementary question, how this situation would be addressed.

Councillor Smith reported that the works required for both play areas was currently out for quotes and anticipated repairs being completed and the play areas re-opened before Easter. They had to remain closed on health and safety grounds and other than erect large fencing to prevent people accessing the play areas Councillor Smith was unsure what further action the Council could take prior to the repair works being carried out. She added that completion of the works would be dependent on the weather.

43. Receive Reports under Council Procedure Rule 2 (vi) from Members
(a) Report by Councillor Rosie Kirk - Portfolio Holder for Reducing Inequality

Councillor Ric Metcalfe, Leader of the Council, provided an update report on behalf of Councillor Rosie Kirk on the work of her Reducing Inequality Portfolio.

Councillor Metcalfe reported that Councillor Kirk's Portfolio had changed significantly to incorporate a number of key service areas and projects which, together, helped the Council to reduce inequality across the city.

The areas covered by the new Portfolio included anti-poverty, corporate social responsibility, social value, community cohesion, community strategies and policies, modern day slavery, asylum seekers and refugees, the Lincoln Community Lottery, Universal Credit, welfare and benefits advice, housing benefit and council tax support, welfare reform, crime and disorder, equality and diversity, financial inclusion, skills and training, young people, prevent, public protection and domestic violence. Updates on each of these aspects to the Portfolio were set out in the report.

Achievements under the Portfolio and in support of the Reducing Inequality vision, were reported as follows:

- the shared Revenues and Benefits service with North Kesteven District Council winning a prestigious national award for 'Excellence in Partnership Working';
- the success of World Hello Day and continuing to support resident integration in the city;
- the launch of the Lincoln Community Lottery;
- the launch of the Lincoln Social Responsibility Charter;
- the implementation of the Universal Credit Support Team, which assisted 448 Lincoln residents with digital support and 235 residents with budgeting support between 1 April and 31 August 2018;

- the adoption of the Council's Social Value Policy which embedded the Council's commitment to social, environmental and economical sustainability through procurement processes.

Councillor Edmund Strengiel was pleased to see reference in the report to a programme aimed at tackling rough sleeping in the city. He highlighted a charity rough sleeping event hosted by the Lincolnshire YMCA on 15 March 2019 and was keen to bring more attention to the event and the issue in general, stating that raising awareness was extremely important.

Councillor Thomas Dyer referred to the Lincoln Living Wage Campaign, stating that thirty businesses had signed up to this at the commencement of the campaign and at the end of the previous financial year this had reduced by over half. He therefore questioned what influence the City Council had in respect of encouraging local businesses to participate. Councillor Dyer also raised the Lincoln Social Responsibility Charter which had felt, in principle, was very good and was pleased to see it being promoted across the city. He was keen to understand how the Council could better encourage participation. However, reflecting on the points system within the Charter which consisted of 45 different points, Councillor Dyer was concerned that in order to qualify small businesses only had to demonstrate that they met three of the 45 points, with medium businesses having to meet five points and large businesses only having to meet ten points. Given that some of the points were relatively easy to demonstrate, Councillor Dyer was of the view that the low point threshold for qualifying for the Charter devalued the scheme and that it should be harder for businesses to qualify.

Councillor Ralph Toofany was very pleased with the Council's progress in respect of tackling the issue of rough sleeping.

Councillor Neil Murray was of the opinion that the current government was effectively putting people into poverty, with the huge spike in rough sleeping and the reliance of a significant amount of working families on food banks being two examples.

Councillor Lucinda Preston was pleased to see praise for the Social Responsibility Charter, stating that society worked when people operated in a socially responsible way. She was also pleased to see the number of businesses that had already signed up to the Charter and said it would be interesting to see examples as to what specific activities these businesses were doing.

Councillor Chris Burke emphasised the importance of the intervention team and its partnership arrangement with the Police, the City Council and other experts coming together to tackle issues such as rough sleeping and drug and alcohol related antisocial behaviour.

Councillor Ronald Hills was concerned about neighbourhood working services which had been significantly cut back, with some areas of the city still not covered by Neighbourhood Boards. There were challenges around the self-sufficiency of these Boards with contracts and support expiring and there being a reliance on other funding sources such as lottery grant funding. With regard to asylum seekers and refugees as referred to in the report, it was unclear whether families would be allocated homes within the city, where these would be and whether the necessary infrastructure was in place to ensure that they were successfully integrated. Councillor Hills also highlighted an issue with Universal Credit

whereby delays in Council tenants receiving their payments resulted in cases being escalated to the Housing Appeals Panel when the circumstances were outside of their own control. He asked whether this particular situation had been resolved.

Councillor Donald Nannestad, Portfolio Holder for Quality Housing, in relation to Universal Credit, reported that he had met with members of the Housing Appeals Panel before Christmas. Action had since been taken which would seek to address the issue and stop unnecessarily summoning tenants in arrears to the Housing Appeals Panel when it was known that their arrears were solely as a result of delays in Universal Credit payments. Councillor Nannestad added that the architects of Universal Credit had no idea how ordinary people lived their lives and that its implementation had a significantly detrimental impact on them and their families, with the assumption that people had money saved up which was not always the case and should not be assumed.

Councillor Gary Hewson said that rough sleeping was a big issue for the city and that the resources put in place via the intervention team should help address the problem and help support the vulnerable people concerned.

Councillor Metcalfe, in response to the points raised, made the following comments:

- it was right for members of the Council to raise awareness of homelessness and rough sleeping. Rough sleeping accounted for approximately 1% of homelessness cases but was the most visible form that people witnessed on high streets across the country. The City of Lincoln Council dealt with a much larger number of people on a daily basis and had provided real leadership in dealing with this problem, encouraging the participation of other partners. The resources it had put in place would make a difference to the people concerned and sought to significantly address these issues which it was recognised were extremely complex. The support provided by the intervention team needed to be sustained so it would be necessary to find a way to ensure that this was the case;
- the pressures businesses found themselves under were significant and the living wage did create problems in respect of differentials as a consequence of the uplift each year. This made it very difficult for them to commit to the Lincoln Living Wage Campaign;
- 30 businesses had already signed up to the Lincoln Social Responsibility Charter with another 30 businesses indicating their interested in signing up, with businesses overwhelmingly in favour of the scheme. The scheme sought to give recognition to the qualities that local businesses already had and brought to their communities, with the majority of those signed up far exceeding the minimum point requirements of the Charter. Many businesses provided innovative incentives for its staff, which included:
 - paying the living wage;
 - staff awards schemes;
 - breakfast briefings with senior management;
 - staff talks with senior management;
 - travel to work schemes;
 - career breaks.

He added that lots more such schemes existed in the city which businesses provided for their staff. There were also other examples of the types of things businesses did for their communities, which included:

- sponsorship;
- charity events;
- signing up to the low carbon charter;
- fair trade;
- providing opportunities for and taking part in blood donation;
- food bank donations.
- the previous Conservative Leader of the Council had cut £267,000 from the neighbourhood working budget to fund a shortfall in the travel concession budget at that time, so it was surprising to hear similar criticism from the opposition on perceived cuts to the neighbourhood working service. The proposals for neighbourhood working had been discussed at length prior to their implementation as it was not possible to have Neighbourhood Working Teams or Boards in every single community of the city, with no other city in the country being able to replicate such a model. The service now consisted of a sensible concentration of resources which was currently focussing on the Sincil Bank area of the city. This project was going very well and in due course other parts of Lincoln would be targeted;
- the Council had been trying to secure partnership working for some time in relation to asylum seekers and refugees. The County Council was fully on board and would be taking action as necessary. A very small number of people would be coming to different parts of the county;
- Universal Credit was one of the worst things ever to be put in place for poor people in this country. In terms the Housing Appeals Panel, the Portfolio Holder for Quality Housing had already reported that this would be addressed.

RESOLVED that the report be noted.

(b) Report by Councillor Geoff Ellis - Chair of the Audit Committee

Councillor Geoff Ellis, Chair of the Audit Committee, provided an update report on the work of the Committee.

The Audit Committee, as a key part of the Council's corporate governance arrangements, oversaw and assessed the Council's risk management, control and governance arrangements and advises the Council on their adequacy and effectiveness. It also had responsibility for reviewing the statutory financial reporting process through approval of the Statement of Accounts and receiving key reports from the External Auditor.

Councillor Ellis presented the report which summarised the work of the Audit Committee in respect of the following:

- membership and training;
- audit plan, progress reports and the annual internal audit report;
- counter fraud;
- audit recommendations and agreed action;
- the Assurance Lincolnshire Partnership;
- audit standards;
- Audit Committee work programme;
- risk management;
- financial statements;
- Annual Governance Statement and Code of Corporate Governance;

- Treasury Management.

Councillor Ellis reported that by completing the work programme and providing challenge where required, the Audit Committee had:

- increased public confidence in the Council's governance arrangements;
- reinforced the importance and independence of internal and external audit and other review processes that reported to the Audit Committee;
- assisted in the co-ordination of assurance with internal audit and, in so doing, made management more accountable;
- provided additional assurance through a process of independent and objective review, raising awareness of the need for internal control;
- helped ensure the timely implementation of audit recommendations.

Councillor Ellis confirmed that the Council's Audit Committee and Audit function was consistent with best practice.

Councillor Edmund Strengeiel raised the issue of partnership working and cited the Revenues and Benefits Shared Service as a good example of a services delivered in partnership. He encouraged the Audit Committee to explore other areas that could be delivered in partnership, therefore bringing down costs.

Councillor Tom Dyer asked what more could be done to ensure that audit projects did not go on for too long and were completed in a timely manner.

Councillor Ellis responded to the request to review other potential partnership working arrangements, which he said the Executive was already in the process of investigating.

With regard to audit projects, regular monitoring took place with update reports submitted to the Audit Committee as part of a programme of projects. Senior managers would be expected to attend meetings of the Audit Committee to provide updates, particularly when targets were not being met.

RESOLVED that the report be noted.

(c) Report by Councillor Chris Burke - Chair of the Policy Scrutiny Committee

Councillor Chris Burke, Chair of the Policy Scrutiny Committee, provided an update report on the work of the Committee.

Since May 2018, the Policy Scrutiny Committee had considered and scrutinised the following major themes:

- the City of Lincoln Council Fairtrade Policy and Fairtrade Audit;
- the Modern Slavery Statement and Charter Against Modern Slavery;
- Mandatory Licensing of Homes in Multiple Occupation and enforcement of high standards;
- the Commemorative Plaque Scheme for Lincoln proposed to recognise outstanding contributors to the city;
- the proposed introduction of a Public Space Protection Order to allow St Peters Passage in Lincoln to be gated;
- the work of the Protecting Vulnerable People Group;
- the Joint Protocol on Unauthorised Encampments in Lincolnshire.

The Committee was also due to consider the Health and Environment Enforcement Policy and the Housing Strategy this municipal year.

Councillor Burke, as the Council's representative on the County Council's Health Scrutiny Committee for Lincolnshire and in his capacity as Chair of the Policy Scrutiny Committee, had provided regular updates on the work of the Health Scrutiny Committee. A list of the subjects and organisations scrutinised at these meetings was set out in the report.

Councillor Burke concluded by stating that the Policy Scrutiny Committee in performing its role effectively ensured that the Executive received an informed and well considered guide to its decision making function.

Councillor Edmund Strenziel reflected on the challenges relating to housing in Lincoln, which in being an urban area was constrained by its boundaries. He therefore called for the Policy Scrutiny Committee to look into the provision of housing and housing delivery.

Councillor Burke confirmed that the Committee would continue to look into these issues.

RESOLVED that the report be noted.

44. To Consider the Following Recommendations of the Executive and Committees of the Council

(a) Localised Council Tax Support Scheme 2019/20

It was proposed, seconded and RESOLVED that Council:

- (1) Notes the consultation responses relating to the Localised Council Tax Support Scheme for 2019/20.
- (2) Approves the continuation of the Exceptional Hardship Scheme fund of £20,000, made available during 2018/19, into 2019/20.
- (3) Approves the City of Lincoln Council's Localised Council Tax Support Scheme for 2019/20, subject to the incorporation of the following changes to the 2018/19 Scheme:
 - reducing the maximum savings limit to £8,000;
 - introducing a 200% premium charge for properties empty over two years;
 - introducing a care leavers Council Tax exception;
 - reverting the discount level for domestic properties that become unoccupied to 100% for the first month.

(b) Annual Scrutiny Report 2017/18

It was proposed, seconded and RESOLVED that the Scrutiny Annual Report for 2017/18 be approved for publication.

45. Decisions Taken Under Special Urgency Measures

It was proposed, seconded and RESOLVED that the report be noted.

46. Annual Timetable of Meetings 2019/20

It was proposed, seconded and RESOLVED that the annual timetable of meetings for 2019/20 be approved.

COUNCIL

26 FEBRUARY 2019

REPORT UNDER RULE 2(vi) OF THE COUNCIL PROCEDURE RULES

REPORT BY COUNCILLOR DONALD NANNESTAD, PORTFOLIO HOLDER FOR QUALITY HOUSING

INTRODUCTION

This is my first report as Portfolio Holder for Housing to Council having taken office in May 2018. It has been all-change for housing with the previous Director retiring and the appointment of Daren Turner who commenced work during October. In both our cases we have slightly different responsibilities to our predecessors. In my own case the Portfolio area now covers health as well as housing.

Since taking office the Director and I have held a series of briefings with staff which has proved very informative particularly for me as it has helped me build up my knowledge of housing.

Housing is changing rapidly. Council housing is no longer housing of last resort and many private housing tenants in the city now aspire to be tenants of the City Council. Over the last 12 months we have added to our housing stock with the biggest increase in houses for at least 40 years. Next year, 2020, sees the centenary of the first Council housing built in Lincoln and that gives us an opportunity to celebrate council housing and the important part it has played in the lives of many Lincoln people over the years.

I am looking for the department to build on the performance figures which we currently have achieved with the aim of reaching excellence. It should be recorded that the department has two nominations which have been short-listed for in the 2019 Local Government Chronicle (LGC) Awards. Matt Hillman, the Maintenance Manager, is short-listed for the Rising Star category. In addition our Supported Housing Service is shortlisted in the Public/Public Partnerships category along with the other Lincolnshire districts which form the consortium which delivers the Lincolnshire County Council Wellbeing Service.

The national scene as regards social housing is also changing. The decision of the Government to lift the Housing Revenue Account borrowing cap means that we can now start planning to add even more properties to our stock. These are much needed as there continues to be a housing crisis in the city. In addition the inquiry into the Grenfell fire is likely to result in a number of changes in social housing in the future and we wait to see what these will be.

Finally I would like to thank staff for their hard work over the last year sometimes in very challenging circumstances. Many of the performance figures are excellent and that is down to the effort put in by the workforce.

HOMELESSNESS

Since April 2018, on average we have received 58.4 homelessness applications each month. These figures are significantly higher than the previous year due to the

Homelessness Reduction Act changes which came into force in April 2018. Since the changes came into effect, we have successfully prevented 159 cases of homelessness and relieved 134 cases. At the end of December there were 10 cases in Bed and Breakfast and 8 cases in temporary accommodation. The average stay in Bed and Breakfast is 3.58 weeks against a target of 4 weeks and the average stay in temporary accommodation is 7.33 weeks against a target of 12 weeks.

Rough sleeping has been identified as an emerging and significant issue within the city. Although our official annual count carried out on 1 November identified 26 rough sleepers which was two less than the 2017 annual count. However, anecdotally we are aware that there have been up to 40 people sleeping rough in the city from time to time.

A significant amount of resources have been obtained to deal with the issues of homelessness in the city.

During 2018 the City Council successfully bid for Government funding to tackle rough sleeping and have secured £376,747 for 2018/19 and a provisional allocation of £519,396 for 2019/20. This money has been utilised to recruit a Rough Sleeping Team within the council. The team consists of a Co-ordinator and two Housing Solutions Officers, plus a specialist Mental Health Nurse and an Addiction Worker. There is also an additional Street Outreach Worker based with the team at P3. We have also set up access to a Day Centre at the Nomad Centre and 15 units of supported accommodation for those with complex needs at The Cornerhouse run by Framework Housing Association.

In October 2018 a further funding round was announced by Government and in December we were advised that we have been selected as one of only 11 successful bids out of over 150 submitted. In this tranche of funding we have secured £110,438 for 2018/19 and a further £441,750 for 2019/20 for an assessment hub, two Support Planners, four Support Workers and additional temporary accommodation.

Since October we have housed 17 people into supported accommodation, six into accommodation in the private rented sector, reconnected five people to their home town, and dealt with 15 people leaving either hospital or prison with no suitable accommodation to go to. This is an excellent example of partnership working across a number of agencies within the city including the YMCA, P3, Framework Housing Association, Addaction, Lincolnshire Partnership NHS Trust and Lincolnshire County Council.

This is in addition to ACTion Lincs, the entrenched rough sleepers' project for Lincolnshire, which has been funded under the Government Social Impact Bond. The City Council is now the lead authority for this project. This is a three and a half year programme launched in September 2017 with the intention of supporting 120 of the most entrenched rough sleepers using a housing first approach.

Strategically we have facilitated the progress of homeless move-on accommodation for LEAP. The housing strategy shows a need for self-contained accommodation in this area. We identified a site at Gaunt Street which the Council has given approval to

dispose to LEAP for this purpose. Planning permission has been obtained and it is anticipated that building work will commence shortly.

TENANCY MANAGEMENT

The roll out of Universal Credit (UC) which began in the city in April 2018 has had a significant impact on the level of rent arrears owed by Council tenants and by Universal Credit claimants in particular. Housing Officers' workloads in dealing with UC tenants in rent arrears have risen proportionately, as many tenants in this situation present with varying levels of vulnerability and need support from our own officers and other agencies to have any chance of sustaining their tenancies. A challenge ahead is continuing to manage our rent arrear levels and achieve consistent rent collection despite the continued impact of the Universal Credit full service. At the end of December we had 973 UC claimants, of which 687 were in arrears. 47% of our total arrears are people claiming Universal Credit.

Tenant arrears at the end of quarter three stand at 2.47% (target 3.65%) with 99.83% of rent collected (target 98%)

The completion and letting of new-builds on several of our estates has led to increasing pressures on Housing Officers some of whom have had their workloads significantly increased.

It is acknowledged that more work needs to be done with applicants prior to them being offered a Council tenancy to ensure that they are prepared and in the best place to maintain their tenancy and to have effective support in place to assist them with this.

Tenancy Services continues to strive to maintain and improve on the high standards of Anti Social Behaviour (ASB) service delivery which resulted in it being awarded Housemark Accreditation in early 2018. The figures to the end of quarter three (December 31) show that the average length of time to resolve ASB cases was 65.25 days (target 70 days). The number of new cases that have been risk assessed is 92.81% (target 90%). In addition 99.13% of cases that were closed were resolved (target 94%).

NEW BUILD/ALLOCATIONS

During 2018-19 the City Council will successfully complete 172 new Council homes. This is the largest increase in Council houses in Lincoln in a single year for at least 40 years. Currently 138 of these properties have been completed and let with the remaining due to before the end of March. Given the demand for Council housing, and the fact that we have been losing between 60 and 70 homes a year through Right to Buy, it is important that we continue to identify sites for further Council housing. During the year outline planning permission was granted for 325 new homes on the Queen Elizabeth Road site which is land behind the Views on Ermine West some of which is outside of the City Council boundary. The current intention is that the housing on this site will be a mix of tenures.

The number of live applications for Council properties currently stands at 1,057 although I anticipate this will increase as there is currently a backlog which is being dealt with. Of the total around one-third are current council tenants looking for a move.

The % of offers of tenancy which have been accepted first time have improved greatly during the year after a poor start. In April 2018, the first month of the current year, just 61.54% of tenancy offers were accepted first time but at the end of quarter three the figure was 83.73% compared to a target of 85%.

The target of 90% of applications becoming live on the system within 10 working days is not being met. Currently work is ongoing to restructure the housing solutions team and I expect the performance figures to show a dramatic improvement once this is completed.

HOUSING IMPROVEMENT PROGRAMME

Our annual housing improvement programme this year included the following works:

- Kitchen and bathroom replacements
- Installation of over bath showers
- Electrical improvements
- Roofing works
- Thermal comfort work
- Communal hard-standing improvements
- Replacement heating systems which also included a new communal heating system at Derek Miller Court.

In addition work started in October to replace the fire doors and door frames of flats in the Council's three multi-storey blocks and at Derek Miller Court and St Botolph's Court

Currently we have 188 (0.27%) non decent properties. 167 of these are due to tenants refusing the proposed works, and the remaining 21 properties are contained within the current works programmes and will be completed over the next few months. The completion of these 21 properties will mean that the target of nil non-decent properties (excluding refusals) will be met.

HOUSING REPAIRS

The housing repairs service continues to meet, and exceed, its targets. In the performance figures to 31 December 2018 100% of emergency repairs were completed within the target time (target 99.5%); 98.51% of reactive repairs were completed within the time target (target 97.5%); the average end-to-end time for all reactive repairs was 7.41 days (target 8 days); and 96.37% of tenants were satisfied with repairs and maintenance (target 95%). The first time fix rate was 93.57% (target 90%) which compares extremely well with recent years - 80.1% in 2015-16 and 86.1% in 2016-17.

The re-let time for all voids at the end of December was 28.4 days, against a target of 25 days. The number of void properties within the process has significantly increased

due to the New Build Project and an increased amount of evictions taking place, which in turn has increased the workload and pressures on all areas within voids. Receiving offers on available properties from applicants is a contributing factor for the delay on the overall void time. Work is continuing within the Housing Solutions team to remedy the situation.

SUPPORTED HOUSING

Plans for an Extra Care facility on the site of De Wint Court have made considerable progress over the last few months. This will be our first Extra Care facility and will provide 70 one and two bed apartments with communal facilities including a restaurant, a hair salon, and a sensory garden. This was granted planning permission in December and we are now finalising the budget for the scheme and will be tendering for a delivery partner. The aim is that work will start by the autumn. The need for this project has been highlighted by a report which identified that Lincolnshire has the least provision in the country for Extra Care. This scheme has attracted funding from Homes England and Lincolnshire County Council

A review of our Supported Housing Service is ongoing with consultation already having taken place with customers about possible changes to the way the service operates. The key changes proposed are to move to a more responsive mobile service and to upgrade the equipment on site to make best use of emerging technologies. Case studies are being produced to show how the changes will affect customers with differing support needs.

The Lincare control room is continuing to grow monitoring 6,500 customers across Lincolnshire with the aim that the service provided is cost effective and available to all. The key upcoming issues are the first inspection under the new Quality Standards Framework taking place during this month (January) and the development of plans to respond to the analogue to digital agenda due to be completed by 2025.

The percentage of alarm calls answered by the Control Centre within 60 seconds was 99.06 (target 97.5%). The percentage of support plans reviewed for sheltered housing residents was 97.65% (target 95%).

The City Council is also a key partner in the Lincolnshire Wellbeing Service which has been shortlisted in the Public/Public Partnerships category of 2019 LGC (Local Government Chronicle) awards. The contract to provide the service from 1 April 2018 was won by a consortium of the seven Lincolnshire district councils with East Lindsey as the lead bidder and managers of the scheme. The City Council's main role is in delivering the part of the contract which requires the wellbeing service to provide 24/7 telecare response services to anybody in the county who has a lifeline installed irrespective of who provides it.

PRIVATE SECTOR HOUSING

A change in legislation has considerably increased the number of HMOs (Houses in Multiple Occupation) which fall within the criteria for mandatory licencing. From 1 October 2018 the criteria was extended to add all properties with five or more residents regardless of the number of storeys. This will increase the number of licensable HMO's

within the City from 318 to more than 900. To ensure the financial sustainability of the HMO licencing scheme the licence fee has been reviewed. Also an additional Housing Standards & Enforcement Officer post has been added to the establishment and recruitment into the post is ongoing.

As an incentive to landlords the Council is offering a greater discount on the HMO licence fee to landlords who gain Trusted Landlord status. The Trusted Landlord scheme is an initiative to improve standards of accommodation, management of tenants and neighbourhood relations.

The Council adopted a five year Empty Homes Strategy in March 2018 which sets out how we plan to tackle empty homes in the City. So far this year 34 homes have been brought back into use with council assistance. The target is 50.

The number of long-term empty homes (i.e. those empty for more than six months) has increased by 2.6% between 1 January 2018 and 1 January 2019. In numerical terms this is an increase from 419 to 430. Nationally there has been an increase of 5% with London showing a 14% annual increase. There are a number of factors which have caused this increase such as the uncertainty in the housing market, change of regulations affecting mortgages and landlords and the uncertainty caused by Brexit.

The number of properties empty for two years or more has gone up from 105 to 122 over the same period but the number of properties empty for four years or more has remained the same at 53. In addition there has been a significant increase in the number of second home/furnished empty properties which have gone up from 250 to 334.

The Rogue Landlord initiative, which has been funded by Government, is in its final year. This has been a very successful project with the City Council working in partnership with a number of other agencies targeting properties in the Sincil Bank and Monks Road areas. It will leave behind a legacy of improved housing in the private rented sector.

So far there have been seven successful prosecutions and one caution. A further four prosecution cases are pending. At present 70% of all streets within the target areas have been surveyed with the total number of full inspections of HMO's at 1,229. This is below target for the project but this has been influenced by complexity of the prosecution cases that have resulted.

The new Private Housing Health Assistance Policy 2018 – 2022 was adopted and was effective from April 2018 with an emphasis on health and prevention. The Council has improved 32 private sector homes that previously had no central heating by installing gas central heating. This has been funded through disabled facilities grant money. A total of 78 Disabled Facilities applications have been processed and the time taken from receiving the occupational therapist recommendation to completion of grant works has reduced from 29 weeks to less than 20 weeks.

HEALTH

The Annual Health Profile for Lincoln produced by Public Health England (see attached appendix) continues to show some challenging data. The life expectancy at birth for both men and women is significantly worse than for the rest of England. Mortality rates for under 75s, hip fractures in the over 65s, breast feeding, educational achievements at GCSE level and the number of children in low income families are all similarly significantly worse than the rest of the country. We are significantly better than the England average in other areas including infant mortality; violent crime; diabetes diagnoses and alcohol-specific hospital stays by Under 18s.

There is a direct link between improvements in housing and improvements in health. Any improvements we can make in our own housing stock and in the private sector will have the effect of improving the health of our residents.

The 2018 Active Lives Survey, produced by Sport England, which gives data for activity/inactivity shows that within Lincolnshire the figures for Lincoln are good. 64.4% of adults are classified as active which is the second best district in the county and above the England average of 62.3%. Lincoln has 25.4% of the population classified as inactive which is slightly worse than the national average of 25.2%. Lincolnshire has the worst figures for inactivity for shire counties in England at 30.3% inactive with three districts having more than 35% inactive. Active Lincolnshire is currently working on a plan to increase levels of physical activity among the population of Lincoln and Lincolnshire and we will be working with them to help them achieve this. As with improvements in housing any improvement in physical activity levels also have a positive effect on people's health.

CONCLUSION

Vision 2020, the Council's strategic plan, sets out five measures of success for the quality housing portfolio. These are as follows:

- i. Increasing the availability and provision of housing in Lincoln;
- ii. Improving the quality of both public sector and private sector homes;
- iii. Reducing the number of households in the city experiencing fuel poverty;
- iv. Increasing the availability of supported housing for older people with high levels of need;
- v. Working with partners to break the link between poor health and inequality, resulting in improved healthy lifestyles and reductions in people experiencing health inequality.

This report, I believe, shows we are making significant progress in achieving these outcomes.

Donald Nannestad
Portfolio Holder for Quality Housing

This page is intentionally blank.



Lincoln

District

This profile was published on 3 July 2018

Local Authority Health Profile 2018

This profile gives a picture of people's health in Lincoln. It is designed to help local government and health services understand their community's needs, so that they can work together to improve people's health and reduce health inequalities.

Health in summary

The health of people in Lincoln is varied compared with the England average. Lincoln is one of the 20% most deprived districts/unitary authorities in England and about 21% (3,500) of children live in low income families. Life expectancy for both men and women is lower than the England average.

Health inequalities

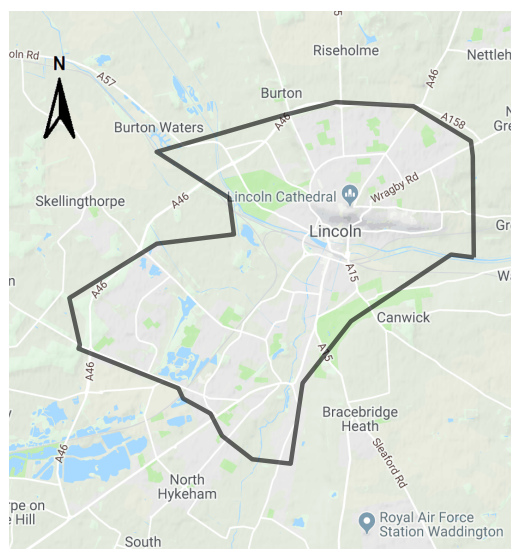
Life expectancy is 9.9 years lower for men and 8.9 years lower for women in the most deprived areas of Lincoln than in the least deprived areas.**

Child health

In Year 6, 22.4% (210) of children are classified as obese. The rate of alcohol-specific hospital stays among those under 18 is 15*, better than the average for England. This represents 3 stays per year. Levels of GCSE attainment, breastfeeding initiation and smoking at time of delivery are worse than the England average.

Adult health

The rate of alcohol-related harm hospital stays is 702*, worse than the average for England. This represents 602 stays per year. The rate of self-harm hospital stays is 200*. This represents 209 stays per year. The rate of hip fractures is worse than average. The rate of TB is better than average.



0km 2km 4km

Contains National Statistics data © Crown copyright and database right 2018
Contains OS data © Crown copyright and database right 2018
Map data © 2018 Google
Local authority displayed with ultra-generalised clipped boundary

For more information on priorities in this area, see:

- <http://www.research-lincs.org.uk>
- <http://www.lincolnshire.gov.uk>

Visit www.healthprofiles.info for more area profiles, more information and interactive maps and tools.

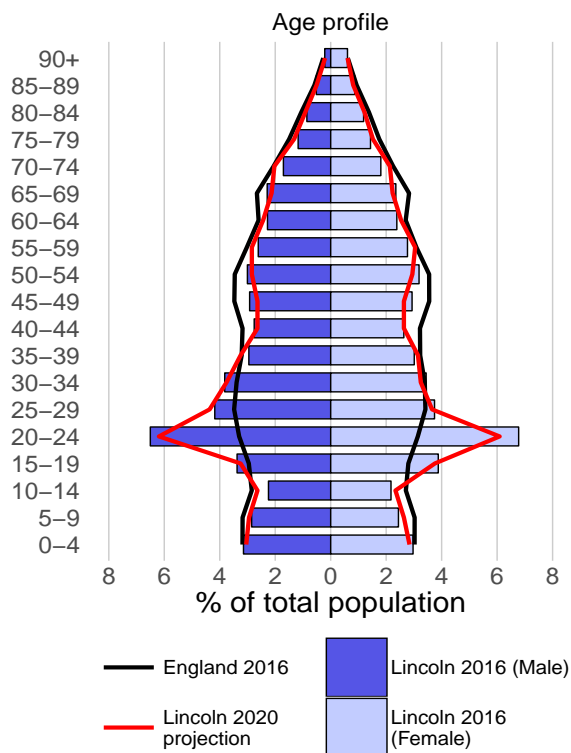
Local Authority Health Profiles are Official Statistics and are produced based on the three pillars of the [Code of Practice for Statistics](#): Trustworthiness, Quality and Value.

Follow [@PHE_uk](#) on Twitter

* rate per 100,000 population

** see [page 3](#)

Population



Understanding the sociodemographic profile of an area is important when planning services. Different population groups may have different health and social care needs and are likely to interact with services in different ways.

| | Lincoln (persons) | England (persons) |
|--|-------------------|-------------------|
| Population (2016)* | 97 | 55,268 |
| Projected population (2020)* | 98 | 56,705 |
| % population aged under 18 | 18.7% | 21.3% |
| % population aged 65+ | 15.0% | 17.9% |
| % people from an ethnic minority group | 5.0% | 13.6% |

* thousands

Source:
Populations: Office for National Statistics licensed under the Open Government Licence
Ethnic minority groups: Annual Population Survey, October 2015 to September 2016

Deprivation

The level of deprivation in an area can be used to identify those communities who may be in the greatest need of services. These maps and charts show the Index of Multiple Deprivation 2015 (IMD 2015).

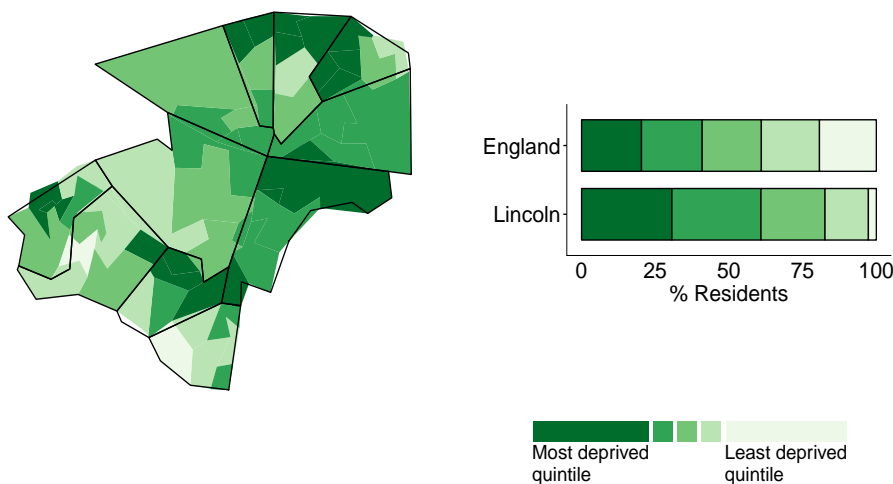
National

The first of the two maps shows differences in deprivation in this area based on national comparisons, using national quintiles (fifths) of IMD 2015, shown by lower super output area. The darkest coloured areas are some of the most deprived neighbourhoods in England.

The chart shows the percentage of the population who live in areas at each level of deprivation.

Local

The second map shows the differences in deprivation based on local quintiles (fifths) of IMD 2015 for this area.



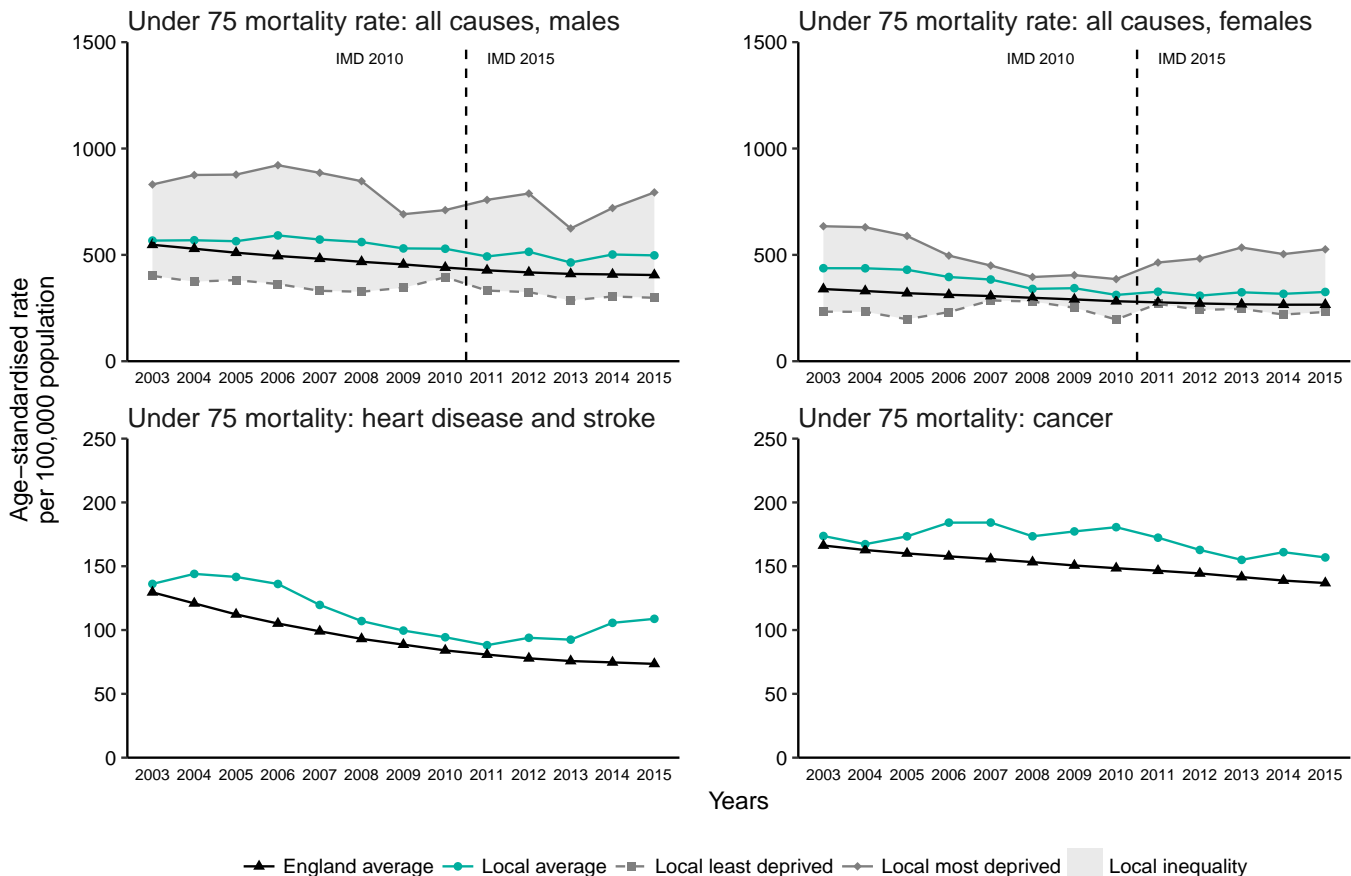
Health inequalities: life expectancy

The charts show life expectancy for males and females within this local authority for 2014-16. The local authority is divided into local deciles (tenths) by deprivation (IMD 2015). The life expectancy gap is the difference between the top and bottom of the inequality slope. This represents the range in years of life expectancy from most to least deprived within this area. If there was no inequality in life expectancy the line would be horizontal.



Trends over time: under 75 mortality

These charts provide a comparison of the trends in death rates in people under 75 between this area and England. For deaths from all causes, they also show the trends in the most deprived and least deprived local quintiles (fifths) of this area.



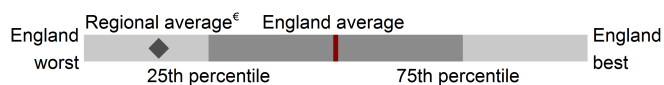
Data from 2010-12 onwards have been revised to use IMD 2015 to define local deprivation quintiles (fifths), all prior time points use IMD 2010. In doing this, areas are grouped into deprivation quintiles using the Index of Multiple Deprivation which most closely aligns with the time period of the data. This provides a more accurate way of examining changes over time by deprivation.

Data points are the midpoints of three year averages of annual rates, for example 2005 represents the period 2004 to 2006. Where data are missing for local least or most deprived, the value could not be calculated as the number of cases is too small.

Health summary for Lincoln

The chart below shows how the health of people in this area compares with the rest of England. This area's value for each indicator is shown as a circle. The England average is shown by the red line, which is always at the centre of the chart. The range of results for all local areas in England is shown as a grey bar. A red circle means that this area is significantly worse than England for that indicator. However, a green circle may still indicate an important public health problem.

- Significantly worse than England average
- Not significantly different from England average
- Significantly better than England average
- Not compared



| | Indicator names | Period | Local count | Local value | Eng value | Eng worst | | Eng best |
|-------------------------------------|---|---------------------|-------------|---------------------|-----------|-----------|--|----------|
| Life expectancy and causes of death | 1 Life expectancy at birth (Male) | 2014 – 16 | n/a | 77.7 | 79.5 | 74.2 | | 83.7 |
| | 2 Life expectancy at birth (Female) | 2014 – 16 | n/a | 81.8 | 83.1 | 79.4 | | 86.8 |
| | 3 Under 75 mortality rate: all causes | 2014 – 16 | 874 | 410.2 | 333.8 | 545.7 | | 215.2 |
| | 4 Under 75 mortality rate: cardiovascular | 2014 – 16 | 224 | 108.8 | 73.5 | 141.3 | | 42.3 |
| | 5 Under 75 mortality rate: cancer | 2014 – 16 | 326 | 156.9 | 136.8 | 195.3 | | 99.1 |
| | 6 Suicide rate | 2014 – 16 | 36 | 13.3 | 9.9 | 18.3 | | 4.6 |
| Injuries and ill health | 7 Killed and seriously injured on roads | 2014 – 16 | 98 | 33.7 | 39.7 | 110.4 | | 13.5 |
| | 8 Hospital stays for self-harm | 2016/17 | 209 | 200.0 | 185.3 | 578.9 | | 50.6 |
| | 9 Hip fractures in older people (aged 65+) | 2016/17 | 109 | 702.7 | 575.0 | 854.2 | | 364.7 |
| | 10 Cancer diagnosed at early stage | 2016 | 136 | 45.2 | 52.6 | 39.3 | | 61.9 |
| | 11 Diabetes diagnoses (aged 17+) | 2017 | n/a | 88.3 | 77.1 | 54.3 | | 96.3 |
| | 12 Dementia diagnoses (aged 65+) | 2017 | 799 | 75.6 | 67.9 | 45.1 | | 90.8 |
| Behavioural risk factors | 13 Alcohol-specific hospital stays (under 18s) | 2014/15 – 16/17 | 8 | 14.8 | 34.2 | 100.0 | | 6.5 |
| | 14 Alcohol-related harm hospital stays | 2016/17 | 602 | 701.8 | 636.4 | 1,151.1 | | 388.2 |
| | 15 Smoking prevalence in adults (aged 18+) | 2017 | 13,957 | 17.6 | 14.9 | 24.8 | | 4.6 |
| | 16 Physically active adults (aged 19+) | 2016/17 | n/a | 66.4 | 66.0 | 53.3 | | 78.8 |
| | 17 Excess weight in adults (aged 18+) | 2016/17 | n/a | 60.7 | 61.3 | 74.9 | | 40.5 |
| Child health | 18 Under 18 conceptions | 2016 | 36 | 26.7 | 18.8 | 36.7 | | 3.3 |
| | 19 Smoking status at time of delivery | 2016/17 | 132 | 14.6 ^{^75} | 10.7 | 28.1 | | 2.3 |
| | 20 Breastfeeding initiation | 2016/17 | 654 | 55.8 | 74.5 | 37.9 | | 96.7 |
| | 21 Infant mortality rate | 2014 – 16 | 6 | 1.6 | 3.9 | 7.9 | | 0.0 |
| | 22 Obese children (aged 10–11) | 2016/17 | 210 | 22.4 | 20.0 | 29.2 | | 8.8 |
| Inequalities | 23 Deprivation score (IMD 2015) | 2015 | n/a | 28.9 | 21.8 | 42.0 | | 5.0 |
| | 24 Smoking prevalence: routine and manual occupations | 2017 | n/a | 25.5 | 25.7 | 48.7 | | 5.1 |
| Wider determinants of health | 25 Children in low income families (under 16s) | 2015 | 3,540 | 20.9 | 16.8 | 30.5 | | 5.7 |
| | 26 GCSEs achieved | 2015/16 | 384 | 45.8 | 57.8 | 44.8 | | 78.7 |
| | 27 Employment rate (aged 16–64) | 2016/17 | 44,100 | 67.7 | 74.4 | 59.8 | | 88.5 |
| | 28 Statutory homelessness | 2016/17 | 8 | 0.2 | 0.8 | | | |
| | 29 Violent crime (violence offences) | 2016/17 | 1,825 | 18.8 | 20.0 | 42.2 | | 5.7 |
| Health protection | 30 Excess winter deaths | Aug 2013 – Jul 2016 | 188 | 23.5 | 17.9 | 30.3 | | 6.3 |
| | 31 New sexually transmitted infections | 2017 | 518 | 769.8 | 793.8 | 3,215.3 | | 266.6 |
| | 32 New cases of tuberculosis | 2014 – 16 | 12 | 4.1 | 10.9 | 69.0 | | 0.0 |

For full details on each indicator, see the definitions tab of the Health Profiles online tool: www.healthprofiles.info

Indicator value types

1, 2 Life expectancy - Years 3, 4, 5 Directly age-standardised rate per 100,000 population aged under 75 6 Directly age-standardised rate per 100,000 population aged 10 and over 7 Crude rate per 100,000 population 8 Directly age-standardised rate per 100,000 population 9 Directly age-standardised rate per 100,000 population aged 65 and over 10 Proportion - % of cancers diagnosed at stage 1 or 2 11 Proportion - % recorded diagnosis of diabetes as a proportion of the estimated number with diabetes 12 Proportion - % recorded diagnosis of dementia as a proportion of the estimated number with dementia 13 Crude rate per 100,000 population aged under 18 14 Directly age-standardised rate per 100,000 population 15, 16, 17 Proportion - % 18 Crude rate per 1,000 females aged 15 to 17 19, 20 Proportion - % 21 Crude rate per 1,000 live births 22 Proportion - % 23 Index of Multiple Deprivation (IMD) 2015 score 24, 25 Proportion - % 26 Proportion - % 5 A*-C including English & Maths 27 Proportion - % 28 Crude rate per 1,000 households 29 Crude rate per 1,000 population 30 Ratio of excess winter deaths to average of non-winter deaths (%) 31 Crude rate per 100,000 population aged 15 to 64 (excluding Chlamydia) 32 Crude rate per 100,000 population

€"Regional" refers to the former government regions.

^{^75} There is a data quality issue with this value

If 25% or more of areas have no data then the England range is not displayed.

Please send any enquiries to healthprofiles@phe.gov.uk

You may re-use this information (not including logos) free of charge in any format or medium, under the terms of the Open Government Licence. To view this licence, visit www.nationalarchives.gov.uk/doc/open-government-licence/version/3

COUNCIL

26 FEBRUARY 2019

REPORT UNDER RULE 2(VI) OF THE COUNCIL PROCEDURE RULES

Report by Councillor Naomi Tweddle, Chair of Equality and Diversity Group

Introduction

This is my second report to Council as Chair of the Equality and Diversity Group. The report covers the period from April 2018 to January 2019.

I have been chair of the group since September 2017, prior to which Councillor Gill Clayton-Hewson was chair. In April 2018 I provided an update report to Council on the work of the group between November 2016 and March 2018. This latest report brings Council members up to date with the most recent work of the group in line with Council reporting timescales.

I would like to thank each member of the Equality and Diversity Group and the officers for their ongoing support.

The Equality and Diversity Group is an informal advisory working group rather than a formal committee. The membership of the group comprises of elected members and officers and is an important part of council functions as it gives elected members an opportunity to discuss equality and diversity with the relevant officers and to give members the chance to share their views. It also allows the Council to look at its policies, services and practices and consider whether there needs to be further equality adjustments made.

The members who sit on the Equality and Diversity Group are:

- Cllr Naomi Tweddle (Chair)
- Cllr Rosanne Kirk (Vice-Chair)
- Cllr Gill Clayton-Hewson
- Cllr Thomas Dyer
- Cllr Alan Briggs
- Cllr Sue Burke
- Cllr Chris Burke
- Cllr Ric Metcalfe

Summary of Main Work

The Equality Act 2010 Public Sector Equality Duty requires public sector organisations to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act

- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The Equality and Diversity Group is primarily interested in the first two parts of the duty, with the third part coming under Councillor Rosanne Kirk's portfolio, Reducing Inequality.

The group has met once since the last report to Council in April 2018. This meeting was in September 2018 where we discussed the following:

- Progress on the Equality and Diversity Action Plan 2018/19
- Equality Journal 2017/18

We continue to focus the Equality and Diversity Group agenda on working towards the council's five equality objectives. The five objectives for 2016-20 are:

- Objective 1: Our services are more accessible and do not discriminate on any unjustifiable grounds
- Objective 2: Local communities and stakeholders are empowered to influence the way our services are provided to them
- Objective 3: Equality is at the heart of decision making at all levels within the council
- Objective 4: Our workforce at all levels reflects the makeup of the local community
- Objective 5: Equalities, social inclusion and community cohesion have all improved with our communities

Some key activities which have been undertaken are set out below.

In 2017 the council ran a pilot for changing places toilets at Lincoln Christmas Market, a review of this pilot was completed in May 2018 and a decision was taken to provide similar toilets at the 2018 Lincoln Christmas Market. Changing Places toilets help to meet the needs of all users with a disability. These users can include people with profound and multiple learning disabilities, as well as people with other physical disabilities including muscular dystrophy, spinal injuries and multiple sclerosis where specialist equipment and extra space is needed to allow the individual to use the toilets safely and comfortably.

An arrangement has been confirmed for the use of the People's Partnership in respect of consultation, particularly relating to equality analyses. This arrangement ensures key decisions and new policies fully consider the equality and diversity impacts on residents and individuals. The People's Partnership provides a voice for people that have different protected characteristics under the Equality Act.

To help services avoid the risk of discrimination against any resident when delivering its services, the council has developed a new corporate Equality Monitoring Form. The new form is available to all members of staff on the council's intranet, City People. The form is used in part or in full when services need to find out about the makeup of the community it is serving. All staff are reminded when using this form to only ask for information which is essential for the purpose of collection, in order to comply with GDPR regulations.

The council supported Domestic Abuse Awareness Week 2018, which took place between Monday 11th June and Friday 15th June 2018. During the week the council helped to raise awareness of domestic abuse and the impact this can have on individuals to both staff and residents in the city. The topic of domestic abuse is also now being incorporated into the council's Protecting Vulnerable People (formally safeguarding) meeting.

A menopause policy is being produced by the council in order to provide clearer guidelines for supporting employees that are going through the menopause. This is an excellent step forward and it is something which the Equality and Diversity Group were keen to be produced. It will give more support to employees that were experiencing menopause symptoms that can affect them at work.

The council has developed an area on its website to help promote the City of Lincoln Council's apprenticeship scheme to potential applicants. The aim of this is to encourage more applicants, especially those not in employment, education or training, to take advantage of this training and development opportunity available, and to also continue to improve the diversity of the council's workforce. In addition to the website, the council has also used social media to further raise awareness of apprenticeship vacancies and events.

The council continues to promote equality and diversity to staff through four equality notice boards at City Hall and one equality notice board at Hamilton House. Equality and diversity news stories, training opportunities and events are regularly promoted on these boards to help encourage staff to consider equality and diversity in their job roles at all times. Additionally, the council continues to have a dedicated equality and diversity area on the staff intranet, and also regularly promotes equality and diversity news, events and training opportunities via City People and the In Brief newsletter. Externally, the council continues to promote equality news stories and events on the council's social media pages to raise awareness amongst residents.

The Public Sector Equality Duty requires all local authorities to evidence the corporate equality actions completed each year. The 2017/18 Equality Journal provides evidence of the actions completed by the council during the financial year 2017/18. Also included in the journal are the latest Lincoln and workforce demographics showing how these have changed over time. For further information members might like to take a look at the journal which is available on the council's website - www.lincoln.gov.uk/your-council/equality-and-diversity.

Concluding Comments

I would like to finish my report by looking forward to the year ahead.

A comprehensive action plan has been developed for the period 2018/19, which draws together all the equality actions identified in service plans. Of the 27 actions included in the plan, 13 are complete, 12 are progressing and two are yet to commence at the time of writing this report.

Looking ahead it is important that we continue to strive to ensure that the work of the council is always mindful of equality and diversity and that we don't inadvertently discriminate. This is particularly pertinent when we are changing services or working on projects.

The 2019/20 equality action plan will be developed in early 2018/19 and, as with the 2018/19 action plan, will draw together equality actions identified in service plans for the coming year.

The next Equality and Diversity Group meeting is scheduled to take place in March 2019.

Councillor Naomi Tweddle
Chair of Equality and Diversity Group

COUNCIL

26 FEBRUARY 2019

REPORT UNDER RULE 2(VI) OF THE COUNCIL PROCEDURAL RULES

Report by Councillor Sue Burke, Sustainability Advocate

This is a brief report as it is my first one in the role of Sustainability Advocate and I have concentrated on giving an outline of some of the sustainability work we currently do as a City Council.

I would like to thank City of Lincoln Council officers for their help in producing an outline and a flavour of some of the sustainability work we do as a Council which is included as Appendix 2.

In particular I would like to thank Pat Jukes, Business Manager, Kate Bell, Housing Strategy Officer and Michael Hurlley, Assistant Development Officer who put together Appendix 2 "Work undertaken by City of Lincoln Council which supports the low carbon / sustainability agenda".

When I started, I had a general idea that "sustainability" equals "green" issues. However, a little research showed that considering "sustainability" is a key responsibility in all the projects we do as a Council. The "Lincoln Project Management Model" (Appendix 1) gives our guiding definition of sustainability, "Sustainability is about getting the right balance or harmony between economic sustainability, social sustainability and environmental sustainability". Not least is the challenge of managing the austerity measures from central government over the past years and our desire to provide good services and where possible add new, enabling us to declare, we are "Proud to be Lincoln".

The City of Lincoln Council works in partnership on many projects, for example promoting Fair Trade in Lincoln. The City was initially granted Fairtrade City status in August 2013 and continues to hold this status.

In May I took part in the Countryside Show in the City, which took place in the Arboretum. This event was organised by groups such as Green Synergy and Lincoln Against Poverty of which the City of Lincoln is a member. This was a fun, and wonderfully sunny family day with stalls promoting countryside and food education together with community stands. I and others helped support and promote the Neighbourhood Boards stand.

Another example of working in partnership is as a member of the Lincoln Food Partnership, which in July 2018 carried out a Lincoln Food Hub Consultation. The idea behind the Food Hub is a central facility where food can be collected, stored, processed and distributed to community projects across Lincolnshire as a means to reduce food waste, reduce food poverty and promote a long-term sustainable mode of food citizenship.

There were two consultation meetings, one with 'food champions' such as the food banks and the second with food suppliers. Councillor Rosanne Kirk represented the Council at the first meeting as her portfolio includes the anti-poverty agenda and I as Sustainability Advocate at the second.

Food poverty is of course only part of the 'food cycle' and as a member of the 'Lincoln Food Partnership' forum we are involved in the work of the Lincoln Food Strategy led by Professor Nigel Curry and the University of Lincoln in developing and implementing an action plan to deliver Lincoln's status as a 'Sustainable Food City'.

Work is ongoing on this exciting Food Hub innovative proposal for Lincoln, including seeking more food suppliers and raising the funds to enable and support this initiative.

The City of Lincoln Council also promotes individual action on the more traditional "green" and sustainable issues such as Fair Trade and the Lincolnshire Real Nappy Network. A key objective is to make your home more energy efficient and this includes supporting our residents to access ECO funding through energy suppliers. More information can be found on the City of Lincoln Council website at: <https://www.lincoln.gov.uk/resident/green-and-sustainable-living/making-your-home-more-energy-efficient/>

I attended the Faith and the Environment Conference in May which explored the issue of climate change and what we can do as individuals and government to address this. Cllr Chris Burke, as our Policy Scrutiny Chair, presented the City of Lincoln's commitment to reduce carbon emissions in the city.

The following briefing note on the Low Carbon Lincoln Partnership is from Kate Bell, Housing Strategy Officer.

"The City Council formed the Low Carbon Lincoln Partnership back in 2008 along with a range of organisations, all of which signed up to a target to reduce Lincoln's Carbon dioxide emissions by 25% by 2020 and 80% by 2050. To set out how we can work together to achieve this we prepared a low carbon Lincoln action plan. This is available on our website: <https://www.lincoln.gov.uk/your-council/policies-publications-and-information/ppasb-and-environment-policies-and-publications/low-carbon-lincoln/> and is due to be updated next year.

Currently Carbon Dioxide (CO₂) emissions have reduced by 41.3% since 2005 despite the level of growth in the City.

Challenges that need to be addressed include:

- The slowest reduction of CO₂ in Lincoln has been from transport and is proving the most challenging to address. The Access Lincoln programme and the Transport Task Force are working towards solutions to encourage sustainable modes of transport.

- Between 2012 – 2036 Central Lincolnshire is due to grow by 36,960 new homes. New council houses in Lincoln are currently built to energy rating band B. Looking at opportunities to improve new homes to band A without having to limit the number of homes we can fund.
- Existing private sector housing stock, the majority of homes in Lincoln were built before standards for energy efficiency were included in building regulation, as a result 2352 homes are classed as living in fuel poverty. The Greater Lincolnshire Energy Efficiency Partnership are working with energy suppliers to target households in fuel poverty. The City Council have recently installed new boilers for homeowners that are fuel poor and have a health condition related to cold living conditions.
- Existing council housing stock, as part of the council's housing investment programme we are working towards improving the energy efficiency of our own housing stock. The number of properties with a SAP rating of E and F have reduced to 137 (from 1089 in April 2016). The ongoing boiler installation programme will continue to improve the efficiency of homes and contribute towards reducing the number of homes in fuel poverty.
- We as a council are currently reviewing our own impact on climate change and identifying opportunities to reduce greenhouse gas emission as a result of our operations and services.
- We have installed Photovoltaic panels on council buildings,
- The Council's vehicle fleet has been upgraded to more fuel-efficient vehicles and we have installed tracking devices to identify opportunities for reducing vehicle mileage.
- We have installed smart meters to improve monitoring of energy usage in our buildings to help identify where further savings can be achieved.
- We have installed LED lighting in many buildings and our car parks to reduce electricity.

As a result of these and many more initiatives we have reduced our corporate greenhouse gas emissions by 34% since 2008 and will continue to look for opportunities to reduce our emissions and environmental impact further.

If anyone is interested in finding out more about the Low Carbon Lincoln Partnership and Action Plan please feel free to contact Kate Bell, Housing Strategy Officer (Regeneration and Sustainability) at the City of Lincoln Council kate.bell@lincoln.gov.uk .

I look forward to our Council continuing to make progress towards a carbon free future through our sustainable policies and approaches both as a Council and in partnership.

Councillor Sue Burke
Sustainability Advocate

This page is intentionally blank.

Lincoln Project Management Model

Sustainability is considered for all projects as an integral part of the Lincoln Project Management Model (LPMM). Appendix 27 in the LPMM support material offers project managers advice on why and how to consider sustainability when developing their project business cases.

The following introduction is included:

"Sustainability is recognised as one of the most important challenges of our time. Our awareness is growing that a change of mind-set is needed, both in behaviour and in policies how can we develop our council's priorities without compromising the future?"

The pressure on Local Authorities is to broaden their accountability from service performance and value for money, to sustainable performance for all stakeholders. This concept is now clearly linked to project management - requiring project managers to move from 'doing things right' to 'doing the right things right'.

We could consider sustainability as "Adopting service strategies and activities that meet the needs of the council and its stakeholders today, while protecting, sustaining and enhancing the human and natural resources that will be needed in the future."

Sustainability is about getting the right balance or harmony between economic sustainability, social sustainability and environmental sustainability.

In addition, as a key part of the overall process, when project managers complete the "Checklist B", which is the second part of the business case development, they are required to note whether they have considered sustainability and what levels could be introduced. This will then be signed off by the Project Sponsor, ensuring that management are aware of considerations for each project.

This page is intentionally blank.

Work undertaken by City of Lincoln Council which supports the low carbon / sustainability agenda

Policies & Strategies

The Council's vision/objectives/ambitions regarding Environmental Sustainability are set out in various documents;

Central Lincolnshire Local Plan 2012-2036 adopted April 2017; Sustainable growth is a key Plan objective. Sustainability has driven the development of all Policies, including the spatial strategy, level and distribution of growth, the need for affordable housing, and the provision of infrastructure the protection of the environment and natural resources and cultural and historic assets.

Vison 2020 identifies the Council's commitment to sustainability and outlines some of the initiatives prior to document publication in 2017. Recognising the implications that climate change has for environmental economic and social well-being of the city, in 2005 the council produced a **Climate Change Strategy** with a view to minimising its impacts on the environment. One of its key objectives was to identify how to substantially reduce greenhouse gas emissions within Lincoln and how we should adapt to deal with predicted changes in climate.

The City Council signed up as a Member of the **Low Carbon Lincoln Partnership** and have as such made a formal commitment to working together to reduce Lincoln's carbon footprint by signing up to the **Low Carbon Lincoln Charter**.

In March 2012, City of Lincoln Council also hosted Lincoln's first low carbon conference, with attendance from 45 organisations out of which a **Low Carbon Lincoln Plan 2014-2020** was developed which included a delivery plan and annual monitoring commitment.

The City Council has included various projects/initiatives in its annual work programmes in response to the plan, including introduction of Electrical Vehicle charging points; energy efficiency improvements to the Council's Housing stock; adoption of a corporate staff travel Plan; City Hall energy and water saving initiatives (rooftop solar panels and motor censored lighting and LEDs; improvements to other Council managed properties including Yarborough, and Birchwood Leisure Centres and the managed workspaces.

Works carried out to date that support the low carbon strategy (2008 – 2016)

| Area | Project carried out between 2008 – 2016 |
|-------------|--|
| City Hall | Extra on-site bike storage (City Hall) |
| City Hall | Showers at City Hall |
| City Hall | Electric van for parking services |
| Car Parks | EV (electric vehicle) charge points in council car parks |
| Car Parks | Discount residents parking rate for anyone with a low emission vehicle |
| City Hall | Low energy lifts have been installed |
| City Hall | Investment of solar panels on roof of City Hall |
| The Terrace | Addition of solar panels on roof of Terrace |
| City Hall | Motion censored lighting in refurbished toilets in City Hall |
| City Hall | LED lighting in refurbished offices in City Hall |

| | |
|---------------------------|---|
| City Hall | LED lighting in all communal areas of City Hall |
| City Hall | New roof covering, with added insulation at City Hall |
| Birchwood Leisure Centre | LED lighting at Birchwood Leisure Centre |
| Managed workspaces | LED lighting in communal areas of managed workspace |
| Yarborough Leisure Centre | M & E refurbishment (new boiler and pipework) at Yarborough Leisure Centre, substantially reducing energy costs |
| Council Houses | Implementation of strategy to replace windows in Council owned housing stock with triple glazed windows |
| City Hall | Installation of bio-mass heating system (City Hall) |
| Council Buildings | Power perfectors installed in 5 council buildings (They regulate the incoming electricity voltage which not only reduces electricity it also ensures that electrical equipment lasts longer. At the moment this technology is only suited to large sites with 3 phase supply) |
| Yarborough Leisure Centre | Yarborough sports pavilion has a green roof, rainwater capture and solar thermal hot water |
| Council Houses | Solar panels on council bungalows |
| City Hall | Switched to only 1 air-con unit in the IT server room |
| City Hall | Introduction of Skype facility in Committee Rooms 3 & 4 |
| City Hall | Recycling bins in offices |
| City Hall | Involved in an office furniture recycling scheme |
| City Hall | New taps installed in all toilets at City Hall, reducing water wastage |
| City Hall | Server virtualisation in IT (reducing the number of servers and AC) |
| Car Parks | LED and light sensors at Broadgate and LTS MSCP |
| Fleet | Car paring service purchased an electric van and all vehicles in the fleet have been upgraded to more fuel efficient models with tracking devises to monitor mileage. |

Projects listed within Vision 2020 (Phase 1) that could be viewed as supporting the low carbon strategy

| Directorate | Vision 2020 Project (in progress) | RAG Rating |
|-------------|---|------------|
| Housing | Deliver the Lincoln Homes Standard across all Council owned homes by 2021 | |
| Housing | Survey, identify and improve all Council owned properties with a SAP of 38 or less | |
| Housing | Survey, identify and establish an action plan to improve all Council owned properties with an E rated SAP (39-54) | |
| Housing | Improve 10% of all properties in the private sector which have an SAP (energy rating) of less than 38 | |
| Housing | Identify all prefabricated homes in the city and establish individual property plans to improve energy efficiency | |
| Housing | Raise awareness of free ways to reduce energy bills | |

| | | |
|---------------------------|---|--|
| Housing | Maximise intervention for private sector properties with solid wall insulation | |
| Housing | Complete an environmental improvement programme for public housing by 2020 | |
| Housing | Average SAP rating for residential council owned properties to be 70 or more | |
| Housing | Reduce the number of households in the city living in fuel poverty by 5% (230) households | |
| Housing | New build houses are SAP band B. Looking at opportunities to increase this to band A. | |
| Major Development | Refresh the Low Carbon Lincoln Strategy and Action Plan | |
| Major Development | Explore the potential for a Lincoln Smart City Group (A smart city is a term given to a city that incorporates information and communication technologies (ICT) to enhance the quality and performance of urban services such as energy, transportation and utilities in order to reduce resource consumption, wastage and overall costs.) | |
| Major Development | ERDF Environmental Improvement | |
| Communities & Environment | Recycling campaign (once LWP strategy has evolved) | |
| Communities & Environment | Air Quality Action Plan | |
| Housing | Promote bulk energy switching to lower energy bills for residents | |

Strategies and work being delivered and assisted by the Directorate of Major Development that supports sustainability within the Council and the City

Low Carbon Task Force

A Low Carbon Task Force has been instigated to bring together key officers across the council who work in a range of corporate areas. The purpose of the group is to consider all elements of the low carbon agenda and determine how best the City of Lincoln Council can transition to more carbon neutral practice across its services and estate. The task force meets three times annually and a range of works are carried out as part of this group.

Staff Travel Plan

We are presently refreshing our 2013 City of Lincoln staff travel plan which shall look at a range of ways that CoLC can support staff members to opt for more sustainable travel options. At present we are undertaking a staff travel survey (end date 18th January 2019). Once completed we shall analyse the results and make a set of recommendations to CMT. The staff survey will also include a question canvassing interest in a Cycle to work scheme, a government initiative that allows employers to loan employer's cycles and cycle safety equipment to employees as a tax-free benefit. The survey will not commit the Council to the Scheme and any proposals to develop such an initiative as part of the travel plan will be reported further following analysis of the survey.

A travel plan is a general term for a package of initiatives or projects aimed at promoting sustainable travel and reducing overdependence on the car. Essentially the plan aims to reduce the impact of travel on the environment and provide a framework for a package of actions and targets. The document sets out objectives, targets and some of the measures that are planned to encourage this change. Some of these are corporate actions and approaches. The travel plan being developed is part of an accredited scheme promoted on behalf of Lincolnshire County Council and Access Lincoln. The scheme is administered by STARSfor.org, and provides accreditation to the organisation once the processes have been successfully carried out.

Environmental Management System

Work has been carried out, through the Low Carbon Task Force to determine the need, resources and appropriate package, to re-establish an environmental management system for the City of Lincoln Council. Work is ongoing on this, however approval has been given, via the Low Carbon Task Force, to explore further a system called Investors in the Environment. There is an annual cost of £899 for this system, and as part of this they shall assist with the auditing needed to carry out the scheme. There are three levels of accreditation that an organisation can gain, and it is our intention to go for a Bronze rating in the first instance as this shall allow us to develop our monitoring data.

Electric Vehicle Transition Strategy

The Corporate Management Team have approved the drafting of an Electrical Vehicle strategy that will look at the current provision of EV charging points across the city, assess the current market trends in this emergent technology and determine what role the City of Lincoln Council shall play in its delivery.

This EV transition strategy has been instigated by the on-street charging point funding that has been made available by the Office of Low Emission Vehicles (OLEV). In October 2016 the government announced that they were to provide grants to support the wider take up of electric and hybrid vehicles via the Office of Low Emission Vehicles. This will support Local Authorities instigating the further role out by the private sector of EV infrastructure. The level of funding available included:

- £1.5m for 2017/18
- £4.5m for 2018/19 & 2019/20

The funding provides for 75% of the capital cost of procurement and installation of on street EV charging points, with the remaining 25% match funded. The maximum award per unit is £7,500, and applications by a Local Authority cannot exceed a total amount of £100k. The costs eligible for funding include:

- Purchase cost of charging unit
- Purchase cost of electrical components related to charge points
- Cost of civil engineering works related to the installation
- Labour costs associated with installation
- Hardware costs of the installation

The take up of electric vehicles has risen exponentially over the last decade as the technology and infrastructure supporting EV cars has improved significantly. It is expected that the Electric Vehicle Transition Strategy shall be taken to Policy Scrutiny on the 18th June, followed by Executive on the 24th June 2019.

Lincoln Transport Task Force

The provision of improved and integrated transport policy, services and infrastructure form a cornerstone of the City's growth proposals, supporting the economic and housing development necessary to support the long-term prosperity of Lincoln and Lincolnshire. The Transport Task Force provides a strategic forum for setting and championing the movement Strategy to support the ambitious growth of Lincoln. To feed into and influence the refresh of the Lincoln Integrated Transport Strategy and shape the strategic vision and key actions needed to ensure people and goods can move efficiently to, from and around the City now and in the future.

Transport and movement is inextricably linked with seeking more sustainable outcomes within the city. One of the key roles of the Lincoln Task Force group is to inform and act as a consultee to Local Transport Policies and Plans in consultation with Lincolnshire County Council, including the revision of the Lincoln Transport Strategy. The Lincoln Transport Strategy, which is being developed by LCC, shall consider how people will move around the city in the future. This strategy will consider how best to facilitate modal shift and moves toward more sustainable travel options.

Climate Commission

We are currently working with external stakeholders, community activists and city partners to instigate the formation of a Lincoln Climate Commission, similar to that in Leeds. A group from Lincoln visited the Leeds Climate Commission in December to look at the work that has been undertaken in that city and to begin the discussion about how such a scheme could be formulated in Lincoln. How this shall look is being scoped out at present and a meeting between all those in attendance from Lincoln in December, and City leaders is arranged for February 2019.

This page is intentionally blank.

| | |
|----------------------|---|
| SUBJECT: | COUNCIL TAX BASE 2019/20 |
| DIRECTORATE: | CHIEF EXECUTIVE AND TOWN CLERK |
| LEAD OFFICER: | CLAIRE MOSES, REVENUES AND BENEFITS MANAGER (SHARED SERVICE) |

1. Purpose of Report

1.1 The purpose of this report is to seek approval of the Council Tax Base for the financial year 2019/20.

2. Executive Summary

2.1 This report sets out the calculation of the Council Tax Base for the following financial year.

3. Background

3.1 The Local Government Finance Act 1992 and Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) require the Council to formally set its Tax Base as the first stage of the Council Tax setting process.

4. Special Items

4.1 Before setting the Council Tax Base, the issue of any special items relating to a part of the Council's area must be considered. If there are any items of expenditure that relate to one part of the local authority area, then that expenditure can be levied on those residents in that area and not on others.

4.2 There are no items of special expenditure.

5. Council Tax Base

5.1 Certain assumptions have to be made in order to determine the number of dwellings within the Authority's area, and these are set out in Appendix A.

5.2 The calculation of the Council Tax base, detailed in Appendix B, shows the number of Band D equivalent chargeable dwellings as being 24,299 This is based on the Regulations in paragraph 3.1 above and assumes that 98.75% of the Council Tax due for 2019/20 will be collected.

5.3 The Council Tax base number of Band D equivalent chargeable dwellings for 2019/20 has been calculated as 28,717– less 4,418 deduction calculated for the localised Council Tax Support scheme – resulting in a proposed Council Tax base for 2018/19 of 24,299.

6. Organisational Impacts

- 6.1 Finance: The Council must confirm its Council Tax Base as a pre-requisite to setting the Council Tax charge for 2019/20.
- 6.2 Legal Implications: The Local Government Finance Act 1992 and Statutory Instrument No 1992/612 – Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) set out the requirement for the Council to confirm and formally approve its Council Tax Base and notify it to its precepting bodies. The Council Tax (Prescribed Classes of Dwellings) (England) (Amendment) Regulations 2012 provide for Councils to make technical changes to certain discounts from April 2013.
- 6.3 Equality and Diversity: There are no specific equality and diversity impacts as a direct result of this report.

7. Recommendations

- 7.1 That Council be recommended to:
- a) Note that there are no special items as defined in Section 35 of the Local Government Finance Act 1992 (as amended) applicable to any part or parts of the City of Lincoln local authority area;
 - b) Approve the Chief Finance Officers' calculation of the Council Tax Base for the financial year commencing 1 April 2019 and ending 31 March 2020, as set out in Appendix B of this report;
 - c) Approve, in accordance with the Chief Finance Officers' calculation, and pursuant to the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended), that the Council Tax Base for the 2019/20 financial year is 24,299.

| | |
|---|------|
| Key Decision | No |
| Do the Exempt Information Categories Apply | No |
| Call In and Urgency | No |
| Does the report contain Appendices? | Yes |
| If Yes, how many Appendices? | Two |
| List of Background Papers: | None |

Lead Officer: Claire Moses, Revenues and Benefits Manager (Shared Service), Telephone (01522) 873764

APPENDIX A: Executive 7th January 2019

Assumptions made in the Calculation of the Council Tax Base (See APPENDIX B)

| | |
|--|---|
| Number of Dwellings: | The number of dwellings on the Council's database as at 30 November 2018 |
| Exempt properties: | These are laid down by Regulations and are properties exempt from Council Tax, e.g. student occupied property. The total in each of the exemption categories has been calculated as at 30 November 2018 and it has been assumed that the exemption will remain throughout 2019/20. |
| Disabled relief: | These are properties that are occupied by disabled persons and may be placed in a lower valuation band if they fulfil the criteria laid down by the Regulations. The number of these properties has been calculated at 30 November 2018 and it has been assumed that the relief will remain throughout 2019/20. |
| Discounts on relevant Day – i.e. 25%, 50%, 10% + 100% levy: | These are laid down by Regulations, in addition to technical changes introduced from April 2013, and are properties subject to a percentage discount from the Council Tax, i.e. second homes, single person households or empty properties. The total in each of the discount categories has been calculated as at 30 November 2018 and it has been assumed that the discount will remain throughout 2019/20. |
| Net additions expected In year: | This is an estimate of the number of dwellings known to be currently under construction plus the anticipated number to be constructed throughout 2019/20. Account is taken where dwellings will not come into a charge until part way through the year. Adjustments to discounts and exemptions and appeals are also taken into account |
| Collection Rate: | It is assumed that 98.75% of the Council Tax due for 2019/20 will be collected. |
| Council Tax Support: | These are estimates of the amount of Council Tax Support to be granted in 2019/20 (localised replacement scheme for Council Tax Benefit from April 2013). |

This page is intentionally blank.

Appendix B: City of Lincoln - 2019/20 Council Tax Base Estimate as at 30 November 2018

| Valuation Bands | A- | A | B | C | D | E | F | G | H | TOTAL |
|---------------------------------------|--------------|-----------------|----------------|----------------|----------------|----------------|---------------|---------------|--------------|-----------------|
| Properties | 0.00 | 27573.00 | 8878.00 | 4899.00 | 2530.00 | 1282.00 | 402.00 | 135.00 | 45.00 | 45744.00 |
| Exempt properties | 0.00 | -2257.00 | -628.00 | -224.00 | -113.00 | -274.00 | -23.00 | -5.00 | -23.00 | -3547.00 |
| Disabled Band Reductions | 61.00 | 2.00 | -11.00 | -30.00 | -11.00 | -5.00 | -2.00 | 6.00 | -12.00 | -2.00 |
| Adjusted Chargable Dwellings | 61.00 | 25318.00 | 8239.00 | 4645.00 | 2406.00 | 1003.00 | 377.00 | 136.00 | 10.00 | 42195.00 |
| 25% Discounts (SPD and disregards) | -3.50 | -2923.25 | -651.25 | -307.25 | -134.75 | -45.50 | -17.25 | -3.50 | 0.00 | -4086.25 |
| 25% Discounts (less than 2 years) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 50% Discounts (empty properties) | 0.00 | -67.00 | -12.00 | -6.00 | -6.50 | -2.00 | -4.00 | -7.50 | -3.00 | -108.00 |
| 10% Discounts (second homes) | 0.00 | -17.40 | -9.00 | -4.30 | -1.80 | -1.20 | -0.30 | -0.20 | 0.00 | -34.20 |
| 0% Discounts (second homes) | 0.00 | -3.99 | -0.93 | -0.55 | -0.29 | -0.27 | -0.09 | -0.01 | 0.00 | -6.13 |
| 100% Discounts | 0.00 | -246.00 | -48.00 | -16.00 | -11.00 | -1.00 | 0.00 | 0.00 | 0.00 | -322.00 |
| 50% levy | 0.00 | 201.00 | 34.00 | 16.00 | 8.00 | 2.00 | 2.00 | 6.00 | 0.00 | 269.00 |
| Estimated Future Adjustment | 0.00 | 218.00 | 59.00 | 32.00 | 17.00 | 8.00 | 3.00 | 1.00 | 0.00 | 338.00 |
| Adjusted Dwellings | 57.50 | 22479.36 | 7610.82 | 4358.90 | 2276.66 | 963.03 | 360.36 | 131.79 | 7.00 | 38245.42 |
| Ratio to Band D | 5/9th | 6/9th | 7/9th | 8/9th | 9/9th | 11/9th | 13/9th | 15/9th | 18/9th | |
| Band D Equivalent | 31.94 | 14986.24 | 5919.53 | 3874.58 | 2276.66 | 1177.04 | 520.52 | 219.65 | 14.00 | 29020.16 |
| Less Estimated non-collection (1.25%) | -0.40 | -187.33 | -73.99 | -48.43 | -28.46 | -14.71 | -6.51 | -2.75 | -0.18 | -362.75 |
| Crown Properties | 0.00 | 36.17 | 11.64 | 6.43 | 3.32 | 1.68 | 0.53 | 0.18 | 0.06 | 60.00 |
| Adjusted to Band D Equivalent | 31.55 | 14835.08 | 5857.18 | 3832.57 | 2251.52 | 1164.01 | 514.54 | 217.08 | 13.88 | 28717.40 |
| CTR (Working Age) | -8.11 | -2555.47 | -193.59 | -62.22 | -28.90 | -6.48 | -1.16 | 0.00 | 0.00 | -2855.92 |
| CTR (Pensioner Age) | -2.78 | -1188.07 | -229.13 | -109.07 | -24.30 | -6.48 | -1.88 | 0.00 | 0.00 | -1561.70 |
| Council Tax Base | 20.66 | 11091.54 | 5434.46 | 3661.28 | 2198.32 | 1151.05 | 511.51 | 217.08 | 13.88 | 24299.78 |

This page is intentionally blank.

SUBJECT: COUNCIL HOUSE AND GARAGE RENTS 2019/20

DIRECTORATE: HOUSING AND INVESTMENT

**REPORT AUTHOR: FRANCES JELLY – HOUSING BUSINESS SUPPORT
MANAGER**

1. Purpose of Report

- 1.1 To seek members approval of the revised rents for council housing accommodation in 2019/20. The proposed change is in accordance with national Government direction and continues with a reduction of 1% on all council housing accommodation (inclusive of general needs, affordable rents for new build properties and supported housing)
- 1.2 To seek members approval for an increase of 3% on Council garage rents for 2019/20 in line with other fees and charges revisions by the Council

2. Executive Summary

- 2.1 The Welfare Reform and Work Act 2016, determined that all social (inclusive of supported housing) and affordable rents be reduced by 1% year on year between 2016/17 and 2019/20. For the City of Lincoln Council this will result in a further reduction of an average weekly net social housing rent (over 52 weeks) from £68.44 in 2018/19 to £67.76 per week for 2019/20, equating to an average loss of income per property of £0.68 per week over 52 weeks.

There are currently 129 properties charged at an Affordable Rent which is higher than social housing rent. The reduction, on the average weekly net rent (over 52 weeks) will result in a reduction from £108.71 in 2018/19 to £107.63 per week for 2019/20, equating to an average loss of income per property of £1.08 per week over 52 weeks.

3. Background

- 3.1 Members will be aware that the financing for council housing was changed in April 2012 – the ‘Self-financing Regime’ was introduced under which local authorities were required to buy themselves out of the national housing subsidy regime in return for the keeping of future rental income at local level. The valuation of the housing stock and the Council’s Housing Revenue Account (HRA) Business Plan was based on rental income rising in line with the Government’s rent convergence policy and rent guidelines in place at that time.
- 3.2 This was then changed by the Government in the 2013 Spending Round, when the Chancellor announced that; *"from 2015-16 social rents will rise by a lower amount than previously expected, CPI plus one per cent each year for ten years."*

Shortly after, a letter was sent to housing providers proposing to cut short the policy of converging council and housing association rents. Social landlords whose average rents had not yet reached rent target levels were concerned about the implications given that the change in policy came only 18 months after the 'buy-out' payment to Government.

- 3.3 Currently 66% (5018 tenants) of all City of Lincoln council tenants are in receipt of either full or partial housing benefit / Universal Credit, (which is an increase on last year of 2.2%) and will not gain from lower rent levels. Cutting rents in the short term will benefit the remaining tenants but as a long-term strategy it won't serve either group i.e. income is needed to maintain the current stock and invest in new housing.

4. Main Body of Report

- 4.1 In July 2015 the Government announced that Social Housing rents would be reduced by 1% a year from 2016/17 for four years. Although this has a beneficial effect for those individual tenants not in receipt of benefit the policy raises concerns in a number of ways:
- a) The self-financing payment to government in 2012 of £25m was meant to be based on a long-term perspective being taken on each local Housing Revenue Account. The national rent policy has changed twice since 2012.
 - b) The Council's 2012 investment plans were based upon projections of rental income in line with that national policy
 - c) Reducing rents in the long term could mean less, lower investment in current properties and pressure to reduce housing staff numbers
- 4.2 Since 2015, there has been some uncertainty regarding the future arrangements for supported housing. In respect of arrangements for supported housing, the Government confirmed in August 2018 that housing costs for supported housing will remain funded through Housing Benefit and will not be paid through UC.

In addition, there will be no introduction of a 'sheltered rent' which means that there will be no cap on service charges in sheltered and extra care housing schemes.

It was anticipated that there would be further consultation regarding long term supported housing but it has been confirmed that no further consultation will take place.

- 4.3 Councils will be able to continue to increase rents on those housing properties that are currently below the 'formula rent' (or convergence amount) on re-letting to new tenants before applying the one percent rent reduction. For the City of Lincoln Council at the date of this report, 829 properties (that are 10 pence or more below target rent) were not at formula rent and thus when these properties become available for re-letting the rent can be increased to the formula amount. For example if, for a specific property, the current rent is £70.00 per week and the formula rent is £72.00 per week, the new tenant would be charged £71.28 rather than £68.44

- 4.4 From April 2020 increases to social housing rents will be limited to the Consumer Price Index (CPI) plus 1% for 5 years. However it is estimated that the four year rent reduction process will have removed £10.5m funding from the City's current Housing Revenue Account Business plan.
- 4.5 The restriction on house rents contained within the Welfare Reform and Work Act 2016 does not apply to garage rents. It is proposed that garage rents increase by 3% in line with the Authority's general fees and charges increase. At the date of this report we currently have 1,114 garages, and of this number, 198 are currently void which equates to 17.8% which is 1.7% lower than last year.
- 4.6 Work is ongoing to both increase garage lettings and appraise low demand site for their redevelopment potential.
- 4.7 The Executive is scheduled to consider this item at its meeting on 25 February 2019. The Lincoln Tenants' Panel is also due to consider this report at its meeting on 21 February 2019. Any comments or observations from either of these meetings will be reported to Council at the meeting.

5. Strategic Priorities

5.1 Let's reduce inequality

The Government policy is primarily about reducing the welfare benefits bill but it does help those just above benefit thresholds. Council house rents remain significantly lower than the rent levels in the private rented sector in the City.

5.2 Let's deliver quality housing

Reducing rents reduces resources available to the Council to maintain current homes and build additional homes

6. Organisational Impacts

6.1 Finance (including whole life costs where applicable)

Council Housing Rents 2019/20

The impact of this change will be a decrease to the current average 52 week net social housing rent from £68.44 per week to £67.76 per week – an average loss of £0.68 per week, and a decrease on affordable rent from £108.71 to £107.63 an average loss of £1.08 per week.

Changes in individual rents will vary according to the level of actual current rent as illustrated in **Appendix 1**.

Council Garage Rents 2019/20

The Welfare Reform and Work Bill rental decrease does not apply to garages.

An increase in garage rents of 3% is proposed in line with the Authority's Fees and Charges increase. This would bring the charge to £7.85 for 2019/20 (based on a 52 week charge period), an increase of £0.24 per week. Research has shown that the garage rents in Lincoln are mid-range when compared to similar locations in the East Midlands.

7. Risk Implications

- 7.1 (i) A key element of preparing for self-financing was for the Council to write and implement a 30 year HRA Business Plan. The basis of the Business planning process had originally been predicated on the assumption that the Council would continue to increase rents in line with the Government's amended self-financing determination of CPI + 1%.

The effect of the 1% rent reduction, the reduced income and potential investment in the current and potentially new stock and the impact on the HRA Business plan (2016 – 2046) has been reviewed as part of the Medium Term Financial Strategy (MTFS)

8. Recommendation

- 8.1 Agree the basis of rent calculation for changes to individual Council house rents as set out in paragraph 6 of this report, which represents a decrease in the average 52 week council house net rent in 2019/20 of 1% for social housing rents (£0.68 p/w) and affordable rents (£1.08 p/w) loss per property.
This is in accordance with Government policy
- 8.2 Increase Council garage rents for 2019/20 in accordance with the proposal in paragraph 6.1 above by 3%.

Is this a key decision? No

Do the exempt information categories apply? No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? No

How many appendices does the report contain? 1

List of Background Papers: Guidance on Rents for Social Housing, May 2014, from Communities and Local Government Welfare Reform and Work Act 2016

Lead Officer: Frances Jelly
Housing Business Support Manager
Telephone (01522) 873229

APPENDIX 1

IMPACT OF DECREASES ON ALL TENANTS – APRIL 2019 (Based on a 52 week rent year inclusive of all rent types)

| | Impact on Tenancies | |
|--|---------------------|-------------|
| | No. | % |
| Rent decrease up to £0.59 | 7350 | 95 |
| Rent decrease between £0.60 and £0.69 | 38 | 0.49 |
| Rent decrease between £0.70 and £0.79 | 17 | 0.22 |
| Rent decrease between £0.80 and £0.99 | 57 | 0.74 |
| Rent decrease is equal or greater than £1.00 | 275 | 3.55 |
| TOTAL – as of 16 January 2019 | 7737 | 100% |

This page is intentionally blank.

SUBJECT: REVIEW OF POLLING DISTRICTS AND POLLING PLACES

DIRECTORATE: CHIEF EXECUTIVE AND TOWN CLERK

REPORT AUTHOR: CAROLYN WHEATER, CITY SOLICITOR

1. Purpose of Report

1.1 To report the outcome of the consultation carried out in respect of the Polling District and Polling Place Review and recommend to Council a schedule to Polling Districts and Polling Places for approval.

2. Review of Polling Districts and Polling Places

2.1 The Council is required to undertake a review of its Parliamentary polling districts and polling places between 1 October 2018 and 31 January 2020.

2.2 When undertaking a review the authority must:

- seek to ensure that all electors in a constituency in its area have such reasonable facilities for voting as are practicable in the circumstances;
- seek to ensure that so far as is reasonable and practicable every Polling Place for which it is responsible is accessible to electors who are disabled;
- have regard to the accessibility of disabled persons of potential Polling Stations in any place which it is considering designating as a Polling Place or the designation of which as a Polling Place it is reviewing;
- ensure that the Polling Place for a Polling District must be in an area in the district, unless special circumstances make it desirable to designate an area wholly or partly outside the district;
- consider that the Polling Place for a Polling District must be small enough to indicate to electors in different parts of the district how they will be able to reach the Polling Station.

2.3 The review formally commenced on 10 December 2018 and interested parties were able to submit comments as part of a public consultation up to 25 January 2019. The following individuals and organisations were consulted:

- electors via the City Council’s website and social media;
- political parties;
- all City Council elected members;
- the Member of Parliament for Lincoln;
- representatives of people with disabilities via the Lincolnshire Disability Access Group.

- 2.4 A schedule of current Polling Districts and Polling Places was made available to all parties who were consulted, together with a map which outlined the location of Polling Districts and Polling Places, together with those Polling Stations used at the last local elections held in May 2018. The schedule also provided details of any proposed changes to Polling Districts and Polling Places. The (Acting) Returning Officer, as part of the consultation, confirmed that she did not intend to make any changes to those Polling Stations used.
- 2.5 **Appendix A** attached to this report outlines the responses received to the consultation in respect of certain Polling Districts and Polling Places, together with comments in respect of those responses.
- 2.6 Councillors Bob Bushell, Geoff Ellis and Adrianna McNulty, the three local members for Moorland Ward, submitted a response to suggest a change in the GF Polling District, seeking to address the southern part of the Polling District. They felt this part of the Polling District was too far away from the current Polling Station at Holy Cross Church on Skellingthorpe Road. Three options were put forward to rectify this issue, as follows:
- i) split the GF Polling District in half and create a new Polling District (GFA), with the new GFA Polling District continuing to use Holy Cross Church located to the north of the Polling District and the remaining GF Polling District being allocated to Moorland Community Centre on Moorland Avenue located to the east of the Polling District;
 - ii) extend the boundary of the GB Polling District to take half of the GF Polling Station, meaning that those electors in the southern half of the GF Polling District would be allocated to Moorland Community Centre.
 - iii) make use of one of the retail units on Turner Avenue as a new Polling Place for the GF Polling District.
- 2.7 Sustrans have recently taken over a vacant retail unit on Turner Avenue. The Democratic Team Leader and Elections Manager has visited the premises and this unit would meet the necessary requirements for use as a Polling Station. Sustrans are currently in the process of refurbishing the unit, which was a former butcher's, and although they have estimated that this work will be complete by May 2019, it would not be prudent to allocate this as a Polling Station for this year's local elections should any delays occur to their schedule.
- 2.8 The three local members are content with maintaining existing arrangements for this year's elections and are supportive of allocating the Sustrans building on Turner Avenue as an additional Polling Place for the GF Polling District from 2020. Officers are also supportive of this proposal, as is the (Acting) Returning Officer.
- 2.9 The list of Polling Districts and Polling Places proposed by officers for the period 2019 – 2024, taking into account the comments received as part of the consultation, is attached at **Appendix B** to the report.

3. Strategic Priorities

3.1 Let's reduce inequality

The review of Polling Districts and Polling Places seeks to ensure that Polling Stations in the City of Lincoln are reasonably accessible to all electors.

4. Organisational Impacts

4.1 Finance (including whole life costs where applicable)

There are no financial implications arising from this report.

4.2 Legal Implications including Procurement Rules

There are no legal implications arising from this report.

4.3 Equality, Diversity and Human Rights

The Public Sector Equality Duty means that the Council must consider all individuals when carrying out their day-to-day work, in shaping policy, delivering services and in relation to their own employees.

It requires that public bodies have due regard to the need to:

- Eliminate discrimination
- Advance equality of opportunity
- Foster good relations between different people when carrying out their activities

Each Polling Place proposed as part of this report has been considered in line with Electoral Commission guidance on a range of issues in respect accessibility and disabled access. All proposed Polling Places and associated Polling Stations meet the relevant criteria and regulations enabling them to be used for further elections. It has not been necessary to carry out an Equality Impact Assessment.

5. Recommendation

5.1 That the proposals for Polling Districts and Polling Places for future elections, as detailed in Appendix B to the report, be approved.

5.2 That the Chief Executive be authorised to make alternative arrangements should any of the proposed Polling Places become unavailable for any future election.

Is this a key decision?

No

Do the exempt information categories apply?

No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply?

No

How many appendices does the report contain?

Two

List of Background Papers:

None

Lead Officer:

Graham Watts, Democratic Team Leader and
Elections Manager
Telephone (01522) 873439

APPENDIX A

| Polling District | Current Polling Place | Comment Received | Response | Recommendations |
|-------------------------|---|--|--|--|
| DA | Portacabin, Grassed Area Albion Crescent, Lincoln | An elected member suggested that the Portacabin should be located on the grassed area closer to Long Leys Road, making it more accessible to those properties north of the Polling District. | <p>The grassed area proposed has a number of large trees on the site which, due to the size of the portacabins now used as Polling Stations, would cause obstructions in the delivery and collection of the portacabin. Long Leas Road is a busy road and locating a portacabin in this area beside the junction of Albion Crescent onto Long Leas Road may obstruct the view of any drivers pulling out of Albion Crescent onto Long Leas Road.</p> <p>The benefit of using the existing location is that it is away from the busy main road (Long Leas Road) where people can safely park their cars. This is still within reasonable distance for all electors within the Polling District to access their Polling Place.</p> | That the existing Polling Place be retained. |

| Polling District | Current Polling Place | Comment Received | Response | Recommendations |
|------------------|---|---|---|--|
| EB | St Peter at Gowts Church of England Primary School, Pennell Street, Lincoln | The Governing Body at the school requested that the St Peter and Gowts Church Hall, Sibthorpe Street, be used as a Polling Place instead of St Peter at Gowts Church of England Primary School. | Unfortunately access to the Church Hall would not meet requirements for disabled access. | That the existing Polling Place be retained. |
| GF | Holy Cross Church, Skellingthorpe Road | <p>The three local members for Moorland Ward suggested a change in the GF Polling District, seeking to address the southern part of the Polling District. They felt this part of the Polling District was too far away from the current Polling Station. Three options were put forward to rectify this issue, as follows:</p> <ul style="list-style-type: none"> i) split the GF Polling District in half and create a new Polling District (GFA), with the new GFA Polling District continuing to use Holy Cross Church located to the north of the Polling District and the remaining GF Polling District being allocated to Moorland | Sustrans have recently taken over a vacant retail unit on Turner Avenue. Having visited the premises, this unit would meet the necessary requirements for use as a Polling Station. Sustrans are currently in the process of refurbishing the unit, which was a former butcher's, and although they have estimated that this work will be complete by May 2019 it would not be prudent to allocate this as a Polling Station for this year's local elections should any delays occur to their schedule. | That the existing Polling Place be used for elections in 2019 but that the Sustrans Building on Turner Avenue be allocated as the Polling Place for the GF Polling District from 2020 onwards. |

| Polling District | Current Polling Place | Comment Received | Response | Recommendations |
|------------------|-----------------------|--|----------|-----------------|
| | | <p>Community Centre on Moorland Avenue located to the east of the Polling District;</p> <p>ii) extend the boundary of the GB Polling District to take half of the GF Polling Station, mean that those electors in the southern half of the GF Polling District would be allocated to Moorland Community Centre.</p> <p>iii) make use of one of the retail units on Turner Avenue as a new Polling Place for the GF Polling District.</p> | | |

This page is intentionally blank.

SCHEDULE OF POLLING DISTRICTS AND POLLING PLACES

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|------------------|---------------------------|-----------------------------|--------------------------|--|--|--|
| AA | Glebe | St Giles | 1113 | Browning Drive, Coleridge Gardens, Cottingham Drive, Goldsmith Walk, Keats Close, Kipling Close, Lamb Gardens, Macaulay Drive, Nettleham Mews, Nettleham Road, Outer Circle Drive, Oval Approach, Ruskin Avenue, Sheridan Close, Swift Gardens, Swift Green and The Oval | St Giles Community Centre, Swift Gardens, Lincoln, LN2 4ND | No proposed change |
| AB | Glebe | St Giles | 948 | Addison Drive, Burns Gardens, Coleridge Green, Cowper Drive, Frank Wright Court, Goldsmith Walk, Outer Circle Drive, Outer Circle Green, Robert Tressell Walk, Scott Gardens and Swift Gardens | St Giles Community Centre, Swift Gardens, Lincoln, LN2 4ND | No proposed change |
| AC | Glebe | St Giles | 554 | Austen Walk, Chaucer Drive, Lamb Gardens, Marlowe Drive, Ruskin Avenue, Ruskin Green, Shelley Drive and Wragby Road | St Giles Methodist Church, Addison Drive, Lincoln, LN2 4LQ | No proposed change |
| AD | Glebe | St Giles | 393 | Bunkers Hill, Hawthorn Chase, Hawthorn Road and Sympson Close | Lincolnshire Poacher, Bunkers Hill, Lincoln, LN2 4QT | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| AE | Glebe | St Giles | 1717 | Atwater Close, Atwater Court, Atwater Grove, Beaufort Close, Beaufort Road, Bullingham Road, Bunkers Hill, Chedworth Close, Chedworth Road, Chesney Road, Fawsley Close, Gynewell Grove, Hale Close, Harvest Court, Holdenby Close, Holdenby Road, Laney Close, Larkspur Road, Lilford Close, Lilford Road, Montaigne Close, Montaigne Crescent, Montaigne Garden, Neile Close, Remigius Grove, Swayne Close, Thurlow Court, Winniffe Gardens, Wolsey Way and Wragby Road | Lincolnshire Poacher, Bunkers Hill, Lincoln, LN2 4QT | No proposed change |
| AF | Glebe | St Giles | 559 | Arabis Close, Aster Close, Azalea Road, Bellflower Close, Blackthorn Close, Chatsworth Close, Hurstwood Close, Lincoln Road (Nettleham part), Lupin Road, Marigold Close, Marlborough Close, Pennycress Close, Thistle Close, Westholm Close, Windermere Road, Wolsey Way and Woodrush Road | Portacabin, Nettleham Road Shopping Centre, off Wolsey Way, Lincoln | No proposed change |
| AG | Glebe | St Giles | 561 | Addison Drive, Byron Avenue, Carlyle Walk, Darwin Court, Dryden Avenue, Geneva Avenue, Macaulay Drive, Nettleham Road, Ruskin Avenue, Wragby Road and Wyatt House (Carlyle Walk) | St Giles Methodist Church, Addison Drive, Lincoln, LN2 4LQ | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|--|---|
| BA | Castle | Ermine and Cathedral | 1404 | Amble Close, Ancholme Close, Aylesby Close, Bain Street, Bishops Gate, Buchanan Street, Chatterton Avenue, David Avenue, Deansleigh, Ermine Close, Garfield Close, Keddington Avenue, Midville Close, Minting Close, Moorby Close, Nene Road, Queen Elizabeth Road, Queen Mary Road, Riseholme Road, Ruckland Avenue, Ruckland Court, Spire Close, Stainton Gardens, Steeping Court, Tangshan Court, Tetney Close, Trelawney Crescent, Trelawney House, Trent View, Welland Road and Wickenby Crescent | Portacabin, Grassed Area, Trelawney Crescent, Lincoln, LN1 3PA | No proposed change |
| BB | Castle | Ermine and Cathedral | 424 | Allandale Close, Allandale View, Clarendon Gardens, Clarendon View, Edendale Gardens, Edendale View, Epworth View, Escombe View, Garfield View, Glynn View, Greyling Close, Greyling View, Jesmond View, Kershaw View, Natal View, Pietermaritz Street, Pietermaritz View, Pine Close, Retief Close, Retief View, Ridge View, Riverton Close, Riverton View, Sanders Close, Sanders View, Woodburn Close and Woodburn View | Portacabin, Grassed Area, Trelawney Crescent, Lincoln, LN1 3PA | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| BC | Castle | Ermine and Cathedral | 1233 | Aisne Close, Anzio Close, Anzio Crescent, Anzio Green, Anzio Terrace, Anzio Walk, Arnhem Close Arras Close, Blenheim Square, Breedon Drive, Burton Road, Cambrai Close, Dunkirk Road, Falklands Close, Honington Approach, Honington Crescent, Legbourne Close, Marne Gardens, Mons Road, Oaklands Close, Riseholme Road, Somme Close, Syd Wilson Court, Thorpe Avenue, Tobruk Close, Verdun Close and Yarborough Crescent | Sobraon Barracks, Burton Road, Lincoln, LN1 3PY | No proposed change |
| BD | Castle | Carholme | 1423 | Anderson lane, Avalon Court, Buckfast Road, Burton Mews, Burton Road (part), Carisbrooke Close, Carlton Street, Castle Street, College Close, Drill Hall (Newport), Francis Street (Newport), Good Lane, Gray Street, Harrison Place, Hereward Street, Jubilee Court, Kenneth Street, Kingsley Street, Mildmay Street, Mill Court, Mill Row, Mount Street, Naam Grove, Naam Place, Newport, Olive Street, Osborne Close, Rasen Lane, St Nicholas Street, Sastangate House, Saxon Street, Saxon Villas, Spital Street, The Colosseum, Upper Saxon Street, Vere Street, Wake Street, Wilson Street, Woburn Avenue and Yarborough Crescent | Burton Road Methodist Church, Burton Road, Lincoln, LN1 3LW | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|---|
| BE | Castle | Carholme | 462 | Bailgate, Bailgate Court (Wordsworth Street), Bailgate Rest Home (Bailgate), Bedford Court, Burton Road, Castle Hill, Cecil Mews, Cecil Street, Chapel Lane, Chestnut Street, Cuthberts Yard, Drury Lane, Gordon Road, Hilton House (Drury Lane), Lillicrap Court, Mary Sookias House, Newport, Newport Court, Rasen House, Rasen Lane, Russell Court, St Clements Court, St Pauls Lane, Steep Hill, Union Road, West Bight, Westgate and Wordsworth Street | Westgate Academy, Westgate, Lincoln, LN1 3BQ | No proposed change |
| BF | Castle | Ermine and Cathedral | 249 | Burton Ridge, Burton Road, Caenby Street, Higson Road, Westcliffe Street and Wingrave Street | Sobraon Barracks, Burton Road, Lincoln, LN1 3PY | No proposed change |
| CA | Abbey | Park | 193 | Bank Street, Broadgate, Brook Street, Cathedral Street, Friars Lane, Magpie Square, Monks Road, Rosemary Lane, St Rumbold Street, St Swithin's Square, Saltergate, Spa Buildings, Unity Square, Waterside North, and Wesleyan Court (Rosemary Lane) | St Swithins Community Centre, Croft Street, Lincoln, LN2 5AX | No proposed change |
| CB | Abbey | Park | 322 | Arboretum Avenue, Arboretum View, Cheviot Street, Lindum Avenue, Monks Leys Terrace, Monks Road, Nottingham Terrace, Vine Street and Woodland View | St Swithins Community Centre, Croft Street, Lincoln, LN2 5AX | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| CC | Abbey | Park | 450 | Abbey Place, Avondale Street, Baggeholme Road, Claremont Street, Coningsby Street, Croft Street, Eastbourne Street, John Street, Montague Street, Montague Terrace, St Hugh Street, Thomas Street and Winn Street | St Swithins Community Centre, Croft Street, Lincoln, LN2 5AX | No proposed change |
| CD | Abbey | Park | 447 | Bentinck Square, Bentinck Street, Cannon Street, Fenton Place, Lytton Street, Napier Street, Shuttleworth House, Stamp End and Winn Street | St Swithins Community Centre, Croft Street, Lincoln, LN2 5AX | No proposed change |
| CE | Abbey | Park | 428 | Bernard Street, Clarina Street, Fairfield Street, Frederick Street, Horton Street, Laceby Street, Milman Road, Monks Road and Sewell Road | Monks Abbey County Primary School, Monks Road, Lincoln, LN2 5PF | No proposed change |
| CF | Abbey | Park | 544 | Ashfield Street, Belmont Street, Coleby Street, Cromwell Street, Eastfield Street, Florence Street, Grafton Street, Monks Road, Oakfield Street, Percy Street, Tempest Street, Welbeck Street and Winn Street | Monks Abbey County Primary School, Monks Road, Lincoln, LN2 5PF | No proposed change |
| CG | Abbey | Park | 278 | Devon Street, Dorset Street, Hartley Street, Kent Street, McInnes Street, Monks Road, Spa Street, Toronto Street and Walmer Street | Monks Abbey County Primary School, Monks Road, Lincoln, LN2 5PF | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| CH | Abbey | Park | 931 | Allenby Close, Bathurst Street, East Liberty, Ellesmere Avenue, Hillside Avenue, Jellicoe Avenue, Monks Road, Roman Pavement, Sherbrook Street, Tower Avenue, Tower Crescent, Tower Drive, Tower Flats (Tower Crescent) and Tower Gardens | Tower Action Group Office, Roman Pavement, Lincoln, LN2 5RD | No proposed change |
| CI | Abbey | St Giles | 671 | Admiral Walk, Ancaster Avenue, Austen House (Austen House), Curle Avenue, Deacon Road, Eastcliff Road, Fulford Court, Gerald's Close, Greetwell Close, Greetwell Place, Greetwell Road, Limelands, Lindum Terrace, Manor House Gardens (Ancaster Avenue), Monks Manor Court, Monks Manor Drive, Nurses' Home (County Hospital), Outer Circle Road, Princess Royal Close, Queensway, St Anne's Bedehouses (Sewell Road), St Anne's Close, Sewell Road, Upper Lindum Street and Wragby Road | Lincoln Hospital Sports and Social Club, St Anne's Road, Lincoln, LN2 5RA | No proposed change |
| CJ | Abbey | Park | 64 | Clasket Gate, Danes Cottages, Danes Terrace, Danesgate, Flaxengate, High Street, Museum Court, Neustadt Court, Silver Street, Steep Hill, Swan Street, The Strait and Well Lane | Trinity United Reformed Church, Garmston Street, Lincoln, LN2 1HZ | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|---|
| CK | Abbey | St Giles | 806 | Alexander Walk, Blackfriars Road, Buck Close, Byland Close, Carlton Boulevard, Carlton Mews, Exley Square, Flaxley Close, Flaxley Road, Kirkstall Close, Leland Close, Marrat Close, Olsen Rise, Padley Road, Poplars Grove, Ross Close, Stukeley Close and Venables Way | Lincoln Carlton Academy, Carlton Boulevard, Lincoln, LN2 4WJ | No proposed change |
| CL | Abbey | St Giles | 573 | Blackfriars Court, Blackfrairs Road, Blackfriars Walk, Bobbin Lane, Carlton Boulevard, Gabriel Crescent, Gage Court, Howe Court, Pigot Way, Pitcairn Avenue, Ploughmans Court, Ploughmans Lane, Ploughmans Walk, Putnam Drive, Reed Drive, St Augustine Road, Stark Way, Warren Court, Whitefriars Close and Whitefriars Road | Lincoln Carlton Academy, Carlton Boulevard, Lincoln, LN2 4WJ | No proposed change |
| DA | Carholme | Carholme | 1027 | Albion Close, Albion Crescent, Bardney House, Benbow Way, Bendigo Close, Berrilidon Drive, Carram Close, Carram Way, Dorrigan Close, Elton Close, Fordham Drive, Fulmen Close, Garden Court (Long Leys Road), Granely Close, Harricot Close, Industrial Cottages, Long Leys Road, Madden Close, Maidment Drive, Manrico Drive, Mercer Drive, Midia Close, Mitchell Drive, Newton House (St George's Hospital), Oakleigh Drive, Oakleigh Terrace, Oberon Close, Saxilby Road, Tapin Close, Vigo Close, Vindex Close and Waddington House | Portacabin, Grassed Area, Albion Crescent, Lincoln | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| DB | Carholme | Carholme | 689 | Albert Crescent, Alderman's Walk, Ashlin Grove, Bedford Street, Cambridge Avenue, Colenso Terrace, Ely Street, Hampton Court, Hampton Street, May Crescent, Newland, North Parade, Queens Crescent, Richmond Grove, Richmond Road, Rosebery Avenue, Tennyson Street, The Avenue, West Parade (part), Yarborough Road (part) and York Avenue | St Faith's and St Martin's Church Hall, West Parade, Lincoln, LN1 1QL | No proposed change |
| DC | Carholme | Carholme | 531 | Allison Place, Allison Street, Blenheim Road, Carholme Road, Drake Street, Fleet Street, Gresham Street, Hewson Road, Howard Street, Moor Street, Newland Street West, Norfolk Street, Wellington Street, West Parade and Woodstock Street | St Faith's and St Martin's Church Hall, West Parade, Lincoln, LN1 1QL | No proposed change |
| DD | Carholme | Carholme | 380 | Brayford Wharf, Carholme Road, Charles Street West, Depot Street, Derek Miller Court (Newland Street West), Gresham Street, High Street, Kelsey Street, Lucy Tower Street, Nelson Street, Newland, Newland Street West, Rudgard Lane, St Faith's Court, St Faith's Street, South Parade, The Avenue, Trafalgar Court, Wellington Street, West Parade, Westbourne Grove, Whitehall Grove and Whitehall Terrace | Derek Miller Court, Newland Street West, Lincoln, LN1 1RB | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| DE | Carholme | Carholme | 743 | Angelica Road, Arthur Taylor Street, Carholme Road, Carr Street, Charlesworth Street, Derwent Street, Far Wharf, Foss Bank, Foss Street, Harvey Street, Holmes Road, Iris Crescent, Meadowsweet Close, Milfoil Avenue, Newsum's Villas (Carholme Road), Roman Wharf, Severn Street, Staunton Court and Westfield Street | Derek Miller Court, Newland Street West, Lincoln, LN1 1RB | No proposed change |
| DF | Carholme | Carholme | 611 | Alexandra Terrace, Avenue Terrace, Beaumont Court (Spring Hill), Beaumont Fee, Brayford Wharf North, Carline Road, Clara Terrace, Cordage Court (Hungate), Corporation Street, Drury Lane, Erinalice Court, Garmston Street, Gibraltar Hill, Guildhall Street, High Street, Hungate, Michaelgate, Mint Street, Motherby Hill, Motherby Lane Newland, Park Court, Park Street, Rauceby Terrace, St Martin's Street, St Michael's Terrace, Spring Hill, St Cuthbert's Court (Michaelgate), Stanthaket Court, Steep Hill, The Avenue, The Glory Hole, The Heights (Carline Road), The Park, The Ropery (Hungate), The Strait, Theological College (Drury Lane), Victoria Passage, Victoria Place, Victoria Street (West Parade), Victoria Terrace, Water Lane, West Parade and Yarborough Road | Trinity United Reformed Church, Garmston Street, Lincoln, LN2 1HZ | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|--|---|
| DG | Carholme | Carholme | 678 | Albany Street, Belle Vue Road, Belle Vue Terrace, Burton Road, Carline Road, Lawn Cottages (Castle Lane), Lawn Court (Castle Lane), Mill Road Occupation Road, The Lawn Union Road, Theodore Street, Turner Street, Upper Long Leys Road, Waldeck Street, Willis Close, Willis Terrace, Windmill View, Yarborough Road, Yarborough Road Top and Yarborough Terrace | Burton Road Methodist Church, Burton Road, Lincoln, LN1 3LW | No proposed change |
| EA | Park | Boutham | 295 | Altham Terrace, Colegrave Street, Debry Street, Hamilton Road, St Catherines, St Catherines Road, St Catherines Terrace, Weir Street and Wyatt Road | Priory Centre, Colegrave Street, Lincoln, LN5 8DW | No proposed change |
| EB | Park | Park | 407 | Abbot Street, Ashton Court Flats, High Street, Monson Court, Monson Street, Nelthorpe Street, Pennell Street, Prior Street, Scorer Street, Sewell's Walk and Sibthorp Street | St Peter at Gowts Church of England Primary School, Pennell Street, Lincoln, LN5 7TA | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|---|---|
| EC | Park | Park | 926 | Arthur Street, Bishop King Court, Canwick Road, Cross Street, Dunlop Street, Edna Street, Grace Street, Henry Street, Hood Street, Hope Street, Kingsway, Kirkby Street, Lancaster Place, Linton Street, Lonsdale Place, Lumley Place, Martin Street, Norris Street, Ripon Street, St Andrew's Close, St Andrew's Street, Sausthorpe Court (Sausthorpe Street), Sausthorpe Street, Scorer Street, Sincil Bank, Thesiger Court, Thesiger Street, Vicarage Court, Washingborough Road and Works Cottages (Washingborough Road) | Bishop King School, Kingsway, Access from St Andrew's Close, Lincoln, LN5 8EU | No proposed change |
| ED | Park | Park | 636 | Gibbeson Street, High Street, Knight Place, Knight Street, Knight Terrace, Little Bargate Street, Queen Street, Shakespeare Mews, Shakespeare Street, Smith Street, South Park and Spencer Street | Lincoln City Football Club, Sincil Bank Stadium, Lincoln, LN5 8LD | No proposed change |
| EE | Park | Boultham | 553 | Albany Terrace, Beech Court, Beech Street, Connaught Terrace, Elder Street, Ellison Street, Ewart Street, Fleming House, Francis Street (Bracebridge), Grosvenor Court (Newark Road), Grosvenor Hall Care Home (Newark Road), Maple Street, Newark Road, Poplar Street, Urban Street and Victoria Street (Bracebridge) | Bud Robinson Community Centre, Maple Street, Lincoln, LN5 8QS | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| EF | Park | Boultham | 610 | Clumber Street, Cross O'Cliff Close, Cross O'Cliff Hill, Eleanor Close, Frank Swaby Court (Newark Road), Hamilton Road, Milton Street, Newark Road, Orchard Walk, Shamrock Cottages (Newark Road), Shamrock Court (Clumber Street), St Catherines, St Catherines Grove and St Catherines Court | Priory Centre, Colegrave Street, Lincoln, LN5 8DW | No proposed change |
| EG | Park | Boultham | 567 | Ashley Court, Boundary Street, Caravan Site (Fairfax Street), Fairfax Street, Fishers Cottage (Newark Road), Lexington House (Newark Road), Manby Court, Manby House (Manby Street), Manby Street, Newark Road (part), Otters Cottages (Newark Road), Park Lane (off Fairfax Street), Russell Street, Saville Street, Stanley Street, The Withams (Newark Road) and Willow Tree Close (Bracebrige) | Bud Robinson Community Centre, Maple Street, Lincoln, LN5 8QS | No proposed change |
| EH | Park | Boultham | 806 | Albert Terrace, Bargate, Bell Street, Cranwell Court, Cranwell Street, Craven Court, Craven Mews, Craven Street, Dixon Street, Edward Street, Frank Street, Henley Court, Henley Street, High Street, Park View (St Botolph's Crescent), Pleasant Terrace, Robey Court, Robey Street, St Botolph's Court, St Botolph's Crescent, Sidney Street, Sidney Terrace, Stonebow House, Tealby Street, Toll Bar House and Webb Street | St Botolph's Court, Entrance from St Botolph's Crescent, Lincoln, LN5 8BL | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|---|---|
| EI | Park | Park | 676 | Archer Street, Barkers Court (Melville Street), Canwick Road, Charles Street, Chelmsford Street, Cross Street, Doughty's Court (Waterside South), Great Northern Terrace, Hermit Street, High Street, Kesteven Street, Lewis Street, Melville Street, Monson Street, Portland Street, Ripon Street, St Andrews Place, St Andrews Street, St Mary's Street, Sincil Bank, Sincil Street, Stanley Place, Tentercroft Street, Trollope Street and Walnut Place | Thomas Cooper Memorial Hall, High Street, Lincoln, LN5 7RN | No proposed change |
| FA | Boultham | Park | 302 | Beevor Street, Beresford Close, Campus Way, Lincoln Marina (Brayford Pool), Picton Street, Residential Moorings (Campus Way), Ruston Way and Waterloo Street | University of Lincoln, Stephen Langton Building, Brayford Pool, Lincoln | No proposed change |
| FB | Boultham | Park | 806 | Alfred Street, Anchor Close, Brayford Street, Brayford Wharf East, Crown Mill (Vernon Street), Foster Street, Frank Street, Gaunt Street, High Street, John O'Gaunt House (Gaunt Street), Lindsey Court (Alfred Street), Merchant Cottages (off Alfred Street), Mill Lane, Princess Mews, Princess Street, Riverside Drive, Riverside Mews (Riverside Drive), St Mark Street, Station Street, Tanner's Court, Vernon Street, Witham Mews | Salvation Army Church, Access from High Street, Lincoln, LN5 7PT | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|---|
| FBA | Boultham | Boultham | 263 | Boutham Avenue, Dixon Street, Eastern Terrace, High Street, Peel Street, The Paddock (Peel Street), Riverside Lawns (Peel Street) | Salvation Army Church, Access from High Street, Lincoln, LN5 7PT | No proposed change |
| FC | Boultham | Boultham | 1649 | Boultham Park Road (part), Brancaster Drive, Bristol Drive, Church Drive, Clive Avenue, Coulson Road, Crusader Road, Dixon Street (part) Earls Drive, Glenwood Grove, Gresley Drive, Hall Drive, Harrington Avenue, Hunt Lea Avenue, Lincoln Avenue, Marjorie Avenue, Maxwell Avenue, Mayfair Avenue, Meynell Avenue, Naval Court, Peppercorn Close, Quorn Drive, Railway Park Close, Railway Park Mews, Rufford Green, Sage Court, St Andrew's Drive, St Andrew's Gardens, St Matthew's Close, Sunningdale Drive and Thyme Court and Valentine Court | Royal Naval Club, Coulson Road, Lincoln, LN6 7BG | No proposed change |
| FD | Boultham | Boultham | 866 | Acorn Close, Altham Terrace, Boultham Park, Boultham Park House, Boultham Park Road, Crane Grove, Hall Drive, Hallam Grove, Rookery Court (Rookery Lane), Rookery House (Rookery Lane), Rookery Lane, St Helen's Avenue, Skellingthorpe Road, Westbrook Close, Westbrooke Place, Westbrooke Road, Western Avenue and Western Crescent | Holy Cross Church, Skellingthorpe Road, Lincoln, LN6 0DE | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|--|---|
| FE | Boultham | Boultham | 531 | Almond Avenue, Almond Court, Almond Crescent, Almond House (Almond Avenue), Cherry Grove, Hartsholme Drive, Old Boultham, Primrose Place, Skellingthorpe Road, Westwood Close and Westwood Drive | Hartsholme Academy, Carrington Drive, Lincoln, LN6 0DE | No proposed change |
| GA | Moorland | Hartsholme | 570 | Bell Grove, George Eley House, Harris Road, Moorland Avenue, Prial Avenue, Prial Close, Rookery Lane, Westwick Drive and Westwick Gardens | Boultham Library, Boultham Park Road, Lincoln, LN6 7ST | No proposed change |
| GB | Moorland | Hartsholme | 621 | Constable Avenue, Constable Close, De Wint Avenue, De Wint Place, Moorland Avenue, Murfin House (De Wint Avenue), Rayment House (Moorland Avenue), Shannon Avenue, Shannon Close and Webster Close | Moorland Avenue Community Centre, Moorland Avenue, Lincoln, LN6 7JJ | No proposed change |
| GC | Moorland | Hartsholme | 1123 | Blackbourn Road, Bourne Close, Chancery Close, Cottage Lane, De Wint Avenue, De Wint Close, Fordham House (De Wint Avenue), Garden Close, Grainsby Close, Hainton Road, Hughes House (De Wint Avenue), Kenilworth Drive, Lake View Road, Lansdowne Avenue, Newark Road (part), Romney Drive, Rookery Lane, Rookery Place, Simon's Green, St Peter's Avenue, The Cottage Paddock and Witham Close | Lincoln Moorland Railway Sports and Social Club, Newark Road, Lincoln, LN6 8RT | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|--|
| GD | Moorland | Swallow Beck and Witham | 1275 | Ashworth Close, Astwick Road, Boswell Drive, Boswell Grove, Bowden Drive, Bramley Court, De Wint Court, Doddington Road, Eastbrook Road, Fontwell Crescent, Greenbank Drive, Hadfield Road, Hadleigh Drive, Jason Road, Lavenham Grove, Mead Close, Middlebrook Close, Middlebrook Road, Newark Road, Parksgate Avenue, Prenton Close, Redcote Drive, Sudbury Close, The Mead and Tritton Road | St George's Church Room, Eastbrook Road, Lincoln, LN6 7EP | No proposed change |
| GE | Moorland | Swallow Beck and Witham | 691 | Buttery Close, Clarke Road, Constance Avenue, Doddington Avenue, Doddington Road, Fern Close, Foxes Lane, Maple Court (Wetherby Crescent), Newark Road, Oak Court, Richards Avenue, Swallowbeck Court, Swallow Gardens (Doddington Road), Swallowbeck Avenue, Thirsk Drive and Wetherby Crescent | St George's Church Room, Eastbrook Road, Lincoln, LN6 7EP | No proposed change |
| GF | Moorland | Hartsholme | 1151 | Cosgrove Close, Cotman Road, Cotman Walk, Fulbeck House, Gainsborough Gardens, George Bode Drive, Highfield Avenue, Kenner Close Kilburn Crescent, Lawrence Close, Leighton Crescent, Moorland Avenue, Moorland Crescent, Reynolds Drive, Reynolds House, Romney Close, Roydon Grove, Sansford Green, Skellingthorpe Road, Turner Avenue, Usher Avenue, Usher Green, Walford Drive and Westwick Drive | Holy Cross Church, Skellingthorpe Road, Lincoln, LN6 7RB | No proposed change for elections in 2019. From 2020 it is proposed that the Sustrans Building, Turner Avenue, Lincoln, LN6 7NQ be allocated as the Polling Place for the GF Polling District |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|--|---|
| GG | Moorland | Boultham | 59 | Rookery Lane | Boultham Library, Boultham Park Road, Lincoln, LN6 7ST | No proposed change |
| HA | Witham | Swallow Beck and Witham | 1558 | Antrim Road, Birkdale, Brant Road, Broughton Gardens, Carn Close, Clare Close, Coleraine Close, Correen Close, Cullin Close, Edgehill, Foyle Close, Glenarm Crescent, Glendon Close, Harwich Close, Heysham Close, Kells Close, Larne Close, Larne Road, Lisburn Close, Mourne Terrace, Newhaven Drive, Ryecroft, Southdown, Sperrin Close, Walbury Close and Weymouth Close | St Columba's Church, Brant Road, Lincoln, LN5 8RX | No proposed change |
| HB | Witham | Swallow Beck and Witham | 805 | Brant Road, Calder Road, Camdon Close, Chiltern Road, Garrick Close, Helsby Road, Lannimore Close, Lurgan Close, Malvern Close, Mendip Close, Pullan Close, Snowdon Close and Syston Grove | St Columba's Church, Brant Road, Lincoln, LN5 8RX | No proposed change |
| HC | Witham | Swallow Beck and Witham | 1230 | Baildon Crescent, Berkeley Avenue, Berkeley Drive, Branston Close, Fosse House (Hykeham Road), Gregg Hall Close, Gregg Hall Crescent, Gregg Hall Drive, Hykeham Road, Newark Road, Pavillion Gardens, Poplar Court, St Margaret's Close, St Margaret's Gardens, Somersby Close, Southland Drive, Toynton Close and Wallis Avenue | St Christopher's School, Hykeham Road, Lincoln, LN6 8AR | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|---|--|
| HD | Witham | Swallow Beck and Witham | 1027 | Abbotsford Way, Chapter Close, Glenthams Close, Grange Crescent, Harby Close, Hykeham Road, Ingham Close, Manor Leas Close, Rivermead, Rivermead Close and Scarle Close | Manor Leas Infant and Junior School, Hykeham Road, Lincoln, LN6 8RS | No proposed change A local arrangement between the Infant School and Junior School, which share the same site, has been put in place whereby the location of the Polling Station alternates between the two schools for subsequent electoral events |
| HE | Witham | Swallow Beck and Witham | 1004 | Bangor Close, Bluebell Close, Bradbury Avenue, Brant Road, Calder Road, Carral Close, Dunmore Close, Foxglove Way, Honeysuckle Close, Horner Close, Juniper Close, Lavender Close, Orchid Road, Primrose Close, Renfrew Close, Renfrew Road, Sidlaw Grove and Strahane Close | St Columba's Church, Brant Road, Lincoln, LN5 8RX | No proposed change |
| HF | Witham | Swallow Beck and Witham | 445 | Apple Garth, Brant Road, Cedar Avenue, Holly Close, Holly Street, Laurel Close, Lodge Court, Manse Avenue, Newark Road, Parker Avenue and Parker Crescent | Namron Healthcare Training Room, Holly Street, Lincoln, LN5 8RS | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|---|---|
| IA | Minster | Ermine and Cathedral | 772 | Balmoral House, Barkston Gardens, Burneside Close, Burwell Close, Cabourne Avenue, Cabourne Court, Cathedral View Court, Cheshire House, Gibson House, Hampton House, Hannah House, Hawkshead Grove, Haydor Avenue, Kensington House, Laughton Crescent, Laughton Way (part), Learoyd House, Lenton Green, Marlborough House, Millbeck Drive, Nettleton House, Redbourne Drive, Roughton Court, Sandringham House, Searby Road, Thurlby Crescent and Troutbeck Close | Sudbrooke Drive Community Centre, Sudbrooke Drive, Lincoln, LN2 2EF | No proposed change |
| IB | Minster | Ermine and Cathedral | 823 | Apley Close, Belvedere House, Broxholme Gardens, Buckingham House, Dunholme Court, Graham Taylor Way, Hanover House, Hardwick Place, Harewood House, Harmston Close, Holyrood House, Imp Close, Ingleby Crescent, Lambeth House, Laughton Way North, Nocton Drive, Scopwick Place, Sedgebrook Close, Sedgebrook House, Somerset House, Swaby Close, Tudor House, Waddingworth Grove, Welton Gardens, Westminster House (Welton House) and Woodhall Drive | Sudbrooke Drive Community Centre, Sudbrooke Drive, Lincoln, LN2 2EF | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|------------------|---------------------------|-----------------------------|--------------------------|---|--|--|
| IC | Minster | Ermine and Cathedral | 1468 | Ashler Close, Asterby Close, Aubourn Avenue, Bassingham Crescent, Bilsby Close, Blankney Crescent, Brattleby Crescent, Carlton Grove, Carlton Walk, Clarence House, Cornwall House, Dunston Close, Edinburgh House, Edlington Close, Enid Close, Ermine House (Laughton Way), Fiskerton Drive, Gayton Close, Gloucester House, Hackthorn Place, Harpswell Court, Harpswell Road, Hatcliffe Gardens, Laughton Way, Lissington Close, Longdales Place, Longdales Road, Manton Road, Masons Close, Nettleham Road, Ravendale Drive, Red Hawk Close, Riseholme Road, Rolleston Close, Rothwell Road, Skylark Court, Stapleford Avenue, Sturton Close, Stuart House, Sudbrooke Drive, Thonock Close, Thoresway Drive, Torrington Road, Welbourne Gardens, Wellingore Road, Willingham Avenue and Windsor House | Ermine United Reformed Church, Sudbrooke Drive, Lincoln, LN2 2EF | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|--|--|---|
| ID | Minster | Ermine and Cathedral | 1144 | Bailgate, Bishop Grosseteste College, Boole Close, Broadway, Broadway Close, Bruce Close, Bruce Road, Church Lane, Cottesford Place, East Bight, Eastgate, Elvin Close, Ernest Terrace, Francis Hill Court Church Lane), Haffenden Road, James Street, Lillys Road, Longdales Road, Manor Close, Manor Road, Marriner Court, Marriner Crescent, Middletons Field, Nettleham Close, Nettleham Road, Newport, Northgate, Ockbrook Court (Williamson Street), Palmer Road, St John's Road, Springfield Close, Stonefield Avenue and Williamson Street | Bailgate Methodist Church, Bailgate, Lincoln, LN1 3AR | No proposed change |
| IE | Minster | Ermine and Cathedral | 518 | Auden Close, Barratts Close, Eastgate, Eastgate Close, Egerton Road, Langworthgate, Lee Road, Mainwaring Road, Massey Road, Nettleham Road, NightingaleMews, Northgate, Nursery Grove, St Clements (Langworthgate), St Giles Avenue, St Leonard's Lane, The Grove and Wragby Road | St Peter in Eastgate Church, Greetwellgate, Lincoln, LN2 4AW | No proposed change |
| IF | Minster | Ermine and Cathedral | 313 | Bailgate, Christ's Hospital Terrace, Danesgate, Eastgate, Exchequergate, Greeston Place, Greeston Terrace, Greetwell Gate, Lindum Road, Minster Yard, Pottergate, Priory Gate, Steep Hill, Temple Gardens, Ventnor Terrace, Vicars' Court, Wainwell Mews, Winnowsty Lane and Wragby Road | St Peter in Eastgate Church, Greetwellgate, Lincoln, LN2 4AW | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|---|
| JA | Hartsholme | Birchwood | 109 | Burghley Close, Burghley Road, Haddon Close, Sampson Close and Skellingthorpe Road | Church of Jesus Christ of Latter Day Saints, Skellingthorpe Road, Lincoln, LN6 0PB | No proposed change |
| JB | Hartsholme | Birchwood | 560 | Birchwood Avenue, Birchwood Grange, Goldcrest Close, Mallard Close, Meadow Lake Close, Meadow Lake Crescent, Old Pond Close, Shearwater Close, Shearwater Road, Skellingthorpe Road, Stones Lane (Skellingthorpe Road) and Stones Place Residential Home (Skellingthorpe Road) | Church of Jesus Christ of Latter Day Saints, Skellingthorpe Road, Lincoln, LN6 0PB | No proposed change |
| JC | Hartsholme | Birchwood | 1185 | Acer Close, Acer Court, Avocet Close, Betula Grove, Birchwood Avenue, Bittern Way, Bottesford Close, Egret Grove, Elsham Close, Elsham Crescent, Falcon View, Fieldfare Close, Finch Close, Folkingham Close, Fulmar Road, Harrier Court, Heron View, Kestrel Close, Kingfisher Close, Linnet Close, Metheringham Close, Nightingale Crescent, Plover Grove, Redwing Grove, St Claire's Court (Birchwood Avenue), Spilsby Close and Strubby Close | Birchwood Leisure Centre, Lincoln, LN6 0JE | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|---|
| JD | Hartsholme | Hartsholme | 1388 | Abingdon Avenue, Abingdon Close, Alconbury Close, Benson Close, Benson Crescent, Boscombe Close, Cottessmore Road, Doddington Road (part), Finningley Close, Finningley Road, Frome Close, Hartsholme Country Park (Skellingthorpe Road), Jacobean Road, Kinloss Close, Leeming Close, Lindholme Road, Locking Close, Roseum Close, Sandtoft Close, Shawbury Close, Stenigot Close, Stenigot Grove, Stenigot Road, Swanholme Close, Swaythling Close, Sywell Close, Top Lodge Close, Whisby Road, Wigsley Close, Wigsley Road, Wittering Close, Woodvale Avenue and Woodvale Close | Portacabin, Grassed Area, Abingdon Avenue, Lincoln | No proposed change |
| JE | Hartsholme | Hartsholme | 1525 | Adam Close, Ash Close, Baker Crescent, Beswick Close, Binbrook Close, Caistor Close, Caistor Road, Chippendale Close, Chippendale Road, Coalport Close, Digby Close, Doulton Close, Faldingworth Close, Fulmar Road, Gothic Close, Goxhill Close, Goxhill Grove, Hibaldstow Close, Hibaldstow Road, Higgins Close, Lime Tree Close, Melbourne Close, Melbourne Road, Ridgewell Close, Sheraton Close, Staffordshire Crescent, Sycamore Close, Sycamore Crescent, Tudor Road, Wedgewood Close, Wedgewood Grove, Wedgewood Road, Winthorpe Close, Winthorpe Grove, Winthorpe Road and Worcester Close | Birchwood Leisure Centre, Birchwood Avenue, Lincoln, LN6 0JE | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|---|
| JF | Hartsholme | Hartsholme | 1557 | Anderby Close, Anderby Drive, Appley House, Ashby Avenue, Bardney Close, Barlings Close, Bayons House, Belton Avenue, Bennington Close, Bucknall Avenue, Carrington Drive, Caythorpe House, Crowland Drive, Croxton Drive, Dawson Close, Denton House, Eastoft House, Eccleshare Court (Ashby Avenue), Gunby Avenue, Hartsholme Country Park (Skellingthorpe Road), Hartsholme House (Ashby Avenue), Hatton Close, Hemswell Avenue, Jarvis House, Keadby Close, Ludford Drive, Morton Drive, Northorpe Close, Park Avenue, Revesby Close, Risby Green, Roxby Close, Scampton Avenue, Scawby Crescent, Scotton Drive, Shays Drive, Sixfield Close, Skellingthorpe Road, Spanby Drive, Thornton Drive, Tothill Close, Uffington Avenue, Uffington Close, Walcot Close, Winterton House and Wyville Walk | Hartsholme Academy, Carrington Drive, Lincoln, LN6 0DE | No proposed change |
| KA | Birchwood | Birchwood | 497 | Belgravia Close, Chalgrove Way, Chelsea Close, Eton Close, Euston Close, Farrington Close, Farrington Crescent, Grosvenor Avenue, Rochester Drive, Roxborough Close, Shaftesbury Avenue and Skellingthorpe Road | Church of Jesus Christ of Latter Day Saints, Skellingthorpe Road, Lincoln, LN6 0PB | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|--|
| KB | Birchwood | Birchwood | 834 | Birchwood Avenue, Burnmoor Close, Buttermere Close, Dellfield Avenue, Dellfield Close, Denby Dale Close, Durham Close, Ennerdale Close, Grasmere Way, Landmere Grove, Larchwood Crescent, Malham Close, Malham Drive, Ringwood Close, Rydal Close, Sandwell Drive, Skellingthorpe Road, Sunfield Crescent, Teesdale Close, Thirlmere Way, Uldale Close, Wasdale Close and Woodfield Avenue | Church of Jesus Christ of Latter Day Saints, Skellingthorpe Road, Lincoln, LN6 0PB | No proposed change |
| KC | Birchwood | Birchwood | 876 | Baywood Close, Briar Close, Camwood Crescent, Dellfield Avenue, Dellfield Court, Ebony Grove, Elmwood Close, Fir Tree Avenue, Hazelwood Avenue, Hickory Road, Old Wood Close, Peartree Close, Regent Avenue, Satinwood Close, Tulipwood Avenue, Wheatfield Road, Whitethorn Grove, Woodfield Avenue and Woodfield Close | Woodlands Infant School, Woodfield Avenue, Lincoln, LN6 0LP | No proposed change |
| KD | Birchwood | Birchwood | 953 | Birchwood Avenue, Broomhill, Cassia Green, Chivenor Close, Clematis Approach, Cydonia Approach, Eastleigh Close, Hurn Close, Jasmin Road, Jasmine Walk East (Jasmin Road), Lancewood Gardens, Larchwood Crescent, Lilac Close, Luton Close, Oakwood Avenue, Prestwick Close, Rosewood Close, Salix Approach, Snowberry Gardens, Sorrel Court, Spirea Approach, Staverton Crescent, Syringa Green and Willowtree Gardens | Birchwood Breakthrough Centre (formerly Birchwood Library), Larchwood Crescent, Lincoln, LN6 0NA | Birchwood Breakthrough Centre (formerly Birchwood Library) is proposed as a new Polling Place for this Polling District as opposed to the Birchwood Youth Centre (formerly the Generate Building). Both venues are very close in proximity on Larchwood Avenue but the Birchwood Breakthrough Centre, as a community hub, is considered to be more accessible. |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|--|--|
| KE | Birchwood | Birchwood | 758 | Aberporth Drive, Aldergrove Close, Aldergrove Crescent, Alness Close, Andover Close, Bawtry Close, Birchwood Avenue, Cosford Close, Halton Close, Henlow Close, Jasmin Road, Kemble Close, Lyneham Close, Marham Close, Mildenhall Drive and Snetterton Close | Birchwood Breakthrough Centre (formerly Birchwood Library), Larchwood Crescent, Lincoln, LN6 0NA | Birchwood Breakthrough Centre (formerly Birchwood Library) is proposed as a new Polling Place for this Polling District as opposed to the Birchwood Youth Centre (formerly the Generate Building). Both venues are very close in proximity on Larchwood Avenue but the Birchwood Breakthrough Centre, as a community hub, is considered to be more accessible. |
| KF | Birchwood | Hartsholme | 1790 | Aldergrove Crescent, Anglesey Close, Appleby Way, Aynsley Road, Brecon Close, Brockenhurst Close, Brooklands Close, Brooklands Way, Brough Close, Cadwell Close, Carnoustie Drive, Chedburgh Close, Cherry Blossom Court, Elvington Close, Elvington Road, Epsom Close, Epsom Road, Furndown Court, Goodwood Way, Graveley Close, Greenock Way, Ivywood Close, Kingsdown Road, Kirmington Close, Langer Close, Leconfield Close, Leconfield Road, Limeberry Place, Lissett Close, Lydd Close, Mallory Close, Melrose Lane, Muirfield Close, Orchard Close, Pembrey Close, Pershore Way, Petersfield Close, Pinewood Crescent, Rockingham Close, Schoeffer House, Silverstone Road, Snaith Close, Sturgate Close, Truro Drive, Turnbury Close, Turner Court, | Leslie Manser CP School, Kingsdown Road, off Woodfield Avenue, Lincoln, LN6 0FB | No proposed change |

| Polling District | Electoral Ward (District) | Electoral Division (County) | Electors (December 2018) | Areas within Polling District | Polling Place | (Acting) Returning Officer's Proposals |
|-------------------------|----------------------------------|------------------------------------|---------------------------------|---|---|---|
| | | | | Waltham Close, Waltham Road, Wentworth Way, Witchford Close, Witchford Road, Woodfield Avenue and Wyton Close | | |
| KG | Birchwood | Hartsholme | 210 | Blyton Close, Blyton Grove, Blyton Road, Brigg Close, Brigg Grove, Harlaxton Close, Harlaxton Drive, Kelstern Close and Kelstern Road | Leslie Manser CP School, Kingsdown Road, off Woodfield Avenue, Lincoln, LN6 0FB | No proposed change |